UNITED NATIONS EDUCATIONAL, SCIENTIFIC AND CULTURAL ORGANIZATION

INTERNATIONAL CAMPAIGN FOR THE ESTABLISHMENT OF THE NUBIA MUSEUM IN ASWAN AND THE NATIONAL MUSEUM OF EGYPTIAN CIVILIZATION IN CAIRO

Sixth Meeting of the Bureau of the Executive Committee
Paris, 16 November 1983

MINUTES OF THE MEETING

At the invitation of the Chairman, Mr. Pierre Quoniam, the Bureau met on 16 November 1983 in Paris. The Chairman welcomed the members of the Bureau and the Secretariat and thanked them for attending the meeting. Mr. S. Naqvi, Director a.i. of the Division of Cultural Heritage, conveyed to the members of the Bureau the Director-General's gratitude for their interest in this international campaign. H.E. Dr. Ahmed Kadry, President of the Egyptian Antiquities Organization, also thanked the members of the Bureau for their continued support for this international campaign which had reached a crucial phase as the choice of the Exhibit Designer for the Nubia Museum was of the utmost importance for the timely and smooth implementation of the project. The Bureau adopted its agenda (Annex I A). The list of participants is given in Annex I B.

1. Review of Draft Contract between the Egyptian Antiquities Organization (EAO) and the Arab Bureau for Design Services of the Nubia Museum

Mr. Naqvi informed the members of the Bureau
that in pursuance of Recommendation II adopted at its fifth meeting, the Chairman of the Executive Committee had proceeded to Egypt on 14 October 1983 in order to review with the President of the Egyptian Antiquities Organization the contractual arrangements proposed for the design services of the Nubia Museum, between the Egyptian Antiquities Organization and the Arab Bureau, a governmental corporation, in accordance with the terms of reference of the Committee. He stated that in the light of these discussions which had been held on 15 and 16 October 1983, were most fruitful and a revised contract was now being submitted to the Bureau.

The members of the Bureau examined the Draft Contract and raised several queries which were answered by Dr. Ahmed Kadry. The Draft Contract (see Annex II) was then approved with minor modifications concerning the schedule of implementation and some wording on page 9. However, it was noted that this Contract needed to be complemented by a sub-contract between the Arab Bureau and a foreign sub-contractor of the highest possible international standard. The Bureau expressed the wish to examine the sub-contract. The foreign currency component foreseen in the sub-contract should be borne by the Trust Fund of the International Campaign for the Establishment of the Nubia Museum in Aswan and the National Museum of Egyptian Civilization in Cairo and should be paid upon receipt of certified copies of invoices presented by the consulting firms, approved by the Arab Bureau and by the President of the Egyptian Antiquities Organization (EAO), on the advice of a technical committee which should be set up
for the purpose. The foreign exchange component of this sub-
contract should not exceed the equivalent of 250,000 Egyptian
pounds in U.S. dollars at the exchange rate specified in the
Draft Contract between the EAO and the Arab Bureau as approved
by the Bureau. In accordance with Article 5 paragraph 2.6 of
the Draft Contract (Annex II), and the Agreement between the
Arab Republic of Egypt and UNESCO dated 24 January 1983, the sub-
contract should be approved by the EAO and UNESCO. The members of
the Bureau, in order to ensure that the quality of work undertaken
by the foreign sub-contractor should be of the highest possible
standard, recommended the establishment of a technical committee
of specialists. It would review the work carried out by the
sub-contractor and evaluate the invoices submitted upon
completion of each phase of the work, prior to their approval
by the President of the EAO. At the suggestion of Dr. Kadry,
it was recommended that this technical committee be composed of
three members of the Consultative Committee of the Campaign,
namely Mrs. F. Helg (Italy), Mr. H. Ganslmayr (Federal
Republic of Germany and Mr. M. Shawky (Arab Republic of Egypt).

2. Review of written submission by the Arab Bureau of three
proposals for the foreign sub-contractor for the exhibit
design

The members of the Bureau examined the letter dated
5 November 1983 from Mr. El Fattah, Chairman of the Arab Bureau,
to the President of the EAO (Annex III), as well as the curriculum
vitae submitted by Mr. Michael Rice and Company, London.
They requested the President of the EAO, in cooperation with the UNESCO consultants, to evaluate the credentials of the following firms: TAC, Michael Rice and Company and Ramírez Vásquez. On the basis of the information available, an evaluation sheet was later prepared which is attached as Annex IV to this document.

The Chairman, recalling that museum projects were specific by nature, suggested that Ramírez Vásquez who had conceived, among several others, the National Museum of Anthropology of Mexico, still considered eighteen years after its completion as an outstanding example of avant-garde in the field of museology, might be approached. All the members of the Bureau agreed with this idea as they felt that if the firm of Ramírez Vásquez could be associated with the project, the best possible implementation of the project would be assured in view of his outstanding position as a museum designer and an architect, and a particular "stamp" would be given to the project which would attract the attention not only of the international community but also of the people of Egypt.

3. Review of the proposed Draft Contract between the Arab Bureau and the foreign sub-contractor for the exhibit design

Dr. Ahmed Kadry assured the members of the Bureau that, should the negotiations between the Arab Bureau and Ramírez Vásquez be successful, a contract would be drawn up and submitted to the Bureau. The Chairman recommended that ICOM, with their professional experience, prepare guidelines for this contract. Mr. Naqvi suggested that the EAO and UNESCO project unit in
Cairo work as a single team on the same premises.

4. **Other business**

Dr. Kadry invited the members of the Bureau to convene their seventh meeting in Cairo on 5 January 1984 on the occasion of the reopening of the Coptic Museum which was being renovated by the EAO. He also suggested that the third session of the Consultative Committee be held in February 1984 in Cairo, upon completion of Phase I of the work to be undertaken by the foreign sub-contractor. He considered that the fourth session of the Executive Committee should be convened in Paris on 16-18 April 1984.

The Bureau approved two recommendations, the texts of which are included in Annex V of this report.
UNITED NATIONS EDUCATIONAL, SCIENTIFIC AND CULTURAL ORGANIZATION

INTERNATIONAL CAMPAIGN FOR THE ESTABLISHMENT OF
THE NUBIA MUSEUM IN ASWAN AND THE NATIONAL MUSEUM
OF EGYPTIAN CIVILIZATION IN CAIRO

Sixth Meeting of the Bureau
of the Executive Committee

Paris, 16 November 1983

AGENDA

1. Review of Draft Contract between the Egyptian Antiquities Organization (EAO) and the Arab Bureau for Design Services of the Nubia Museum.

2. Review of written submission by Arab Bureau of three proposals for the foreign sub-contractor for the exhibit design.

3. Review of proposed Draft Contract between the Arab Bureau and the foreign sub-contractor for the exhibit design.

4. Other business.
UNIVERSAL EDUCATIONAL, SCIENTIFIC AND CULTURAL ORGANIZATION

INTERNATIONAL CAMPAIGN FOR THE ESTABLISHMENT OF THE NUBIA MUSEUM IN ASWAN AND THE NATIONAL MUSEUM OF EGYPTIAN CIVILIZATION IN CAIRO

Sixth meeting of the Bureau of the Executive Committee Paris, 16 November 1983

LIST OF PARTICIPANTS

Chairman: Mr. Pierre QUONIAM (FRA)

Vice-Presidents:

United States of America
Mrs. Pamela BELLAMY, Member of the U.S. Permanent Delegation to UNESCO

Mr. Russell HEATER, Member of the U.S. Delegation to the 22nd session of the UNESCO General Conference

Federal Republic of Germany
Mr. Nils GRUEBER
Deputy Permanent Delegate, Permanent Delegation of the F.R.G. to UNESCO

ARAB REPUBLIC OF EGYPT: Dr. Ahmed KADRY, President of the Egyptian Antiquities Organization (EAO)

Mr. Joseph ZAKI, Director-General, Nubia Office, Egyptian Antiquities Organization

OBSERVER
THE NETHERLANDS: Mr. R.O. de CLERCQ, International Cooperation, Ministry of Culture, The Netherlands
ICOM, International Council of Museums:
Mr. Luis MONREAL, Secretary-General
Mrs. Marta DE LA TORRE, Project Unit, Paris

UNESCO:
Mr. Syed NAQVI, Director a.i., Division of Cultural Heritage
Mr. Daniel DALY, Chief of the Accounts Division, Bureau of the Comptroller
Miss Galia SAOUMA-FORERO, Secretary of the Executive Committee of the Campaign, Division of Cultural Heritage
This contract is signed on ______________ between:

1. The Egyptian Antiquities Organization, represented by
   ______________ ___________, referred to as the Owner, the first party, and

2. The Arab Bureau for Design & Technical Consultations,
   represented by Prof. Dr. Ahmed Kamal Abdel Fattah,
   Chairman, referred to as the Consultant, the second party.

Prelude

Referring to the contract signed on 17/12/1979 between the parties, for the design and supervision on execution of the Nubia Museum, and whereas the Owner is desirous to complete the studies for the erection of the museum under one umbrella which necessitates the preparation of the interior design, exhibit and graphic design, necessary for the installation of the museum and its services, the performance of appropriate exhibit, organization and lighting of exhibits and landscape design which were not included in the previous contract, to be performed under the organization of a specialized consulting firm, therefore the Owner decided to appoint the Consultant and the Consultant accepts the appointment on the conditions laid down in this contract which is considered complementary to the previous contract and made a part of it.

Article 1

The above prelude is to be considered complementary of this contract and made a part of it.

Article 2

The Consultant will undertake the following tasks:
1. Site landscape design including gardens, roads and parking areas within the site, according to the preliminary design approved by the Owner and which will be given to the Consultant. The Consultant's responsibilities include preparation of the final landscape design, cost estimate and detailed executive design, the general and special technical specifications and conditions, bills of quantities, to be documented in a complete manner suitable for bidding in a tender among specialized contractors.

The Owner shall provide the Consultant with all available topographic maps and data for the site and the Consultant will be responsible for carrying out all verification needed, additional work to complement the topographical maps supplied to him.

2. Preparation of INTERIOR, EXHIBIT & GRAPHIC DESIGNS for the exhibition areas (indoor and outdoor) showing basic furniture, showcases, display aids, suitable light fittings and accessories as follows:

2.1 Scenario of the Exhibits

- Planning the visit sequence according to the thematic order and relationships as specified in the thematic program of the exhibition supplied by the Owner.
- Definition of thematic contents of each exhibition unit.
- Definition of the distribution of selected objects, according to the themes.
- Establishment of museographic expressions and descriptions of display aids: type and character of texts, graphic representations, models, dioramas, as well as other communication media.

2.2 Preliminary Project
2.2.1 Exhibition Design

- Zoning of exhibitions in the architectural space, according to the sequence established in the program;
- Definition of size and description of spaces allocated to each part of the exhibit, including location of main objects;
- Determination of style, characteristics and functional requirements for display furnishings;
- Conceptual design of museographic structures, furniture, supports and lighting systems.

2.2.2 Museographic Expression Design

- Conceptual design of communication aids: typesetting, graphic expressions, dioramas, etc.

2.2.3 Interior Design

- Study of functional requirements;
- Programs;
- Floor distribution;
- Preliminary design of finishings, lighting, furnishings and equipment.

2.3 Final Design

2.3.1 Exhibition Design

- Definitive floor distribution of the exhibits;
- Detailed working drawings and specifications of museographic structures, furnishings, supports and fittings;
- Lighting design.
2.3.2 Museographic Expression Design

- Graphic conception of information panels;
- Design of the originals of graphic elements: maps, graphics, plans, schemes;
- Definition of style, character and dimension of typesetting letters;
- Photographic material editing and dimensioning;
- General layout and specifications for the design and production of photographs, illustrations, models, dioramas, environmental settings and audio-visual aids, photo composition typesetting, calligraphy of lettering and photographic work.

2.3.3 Interior Design

- Final floor distribution;
- Working drawings and specifications of finishings, lighting, furnishings and equipment. (These services do not include the design of electrical, mechanical and security installations covered by the previous contract signed on 17/12/1979). All technical data provided by the Owner will be considered by the Consultant.

2.4 Tendering and Evaluation

- Preparation of all necessary tender specifications and documents for the selection of the construction and production of the exhibits and interiors, and assist in the evaluation of all tenders received and make the necessary recommendations for the award of contracts.

2.5 Supervision of Works

- Supervision of production construction, and installation works, to assure the correct interpretation
of the plans and specifications, the use of the appropriate materials, the quality of workmanship and punctual fulfillment of the time schedules;
- Supervision of exhibition and interior space conditioning in the building;
- Supervision of display structures, furnishings and fixtures production works;
- Supervision of museographic expression elements production;
- Supervision of interior furnishings, furniture and equipment supply, production and installation;
- Supervision of works for installing main exhibition structures, special equipment, major graphic and tri-dimensional elements and large objects requiring special supports and holders;
- Supervision of works for placing medium and small objects, arrangement of showcases and settings, fixing lesser information elements, adjusting equipment and lighting.

2.6 Owner's Obligations

The Owner shall be responsible for providing the following data to the Consultant according to the attached schedule:

1. List of objects chosen for display together with the appropriate data, size, weight, photographs (whenever necessary) and other information that may be required for exhibit design purposes.

2. All scientific information and documentation, redaction and translation of texts.

3. Precise documentation needed for the design of museographic expression elements.

4. Information and texts for photographic material written in the languages needed.
3. **Additional studies**

Any additional studies or designs for the museum building which the Owner finds necessary to appoint the Consultant to undertake to complete the executive documents for the project.

**Article 3**

The Consultant will prepare interior design for all the non-exhibition areas of the museum, showing basic furniture, layouts, colours, finishings, flooring and accessories.

**Article 4**

The Consultant will fulfill responsibilities detailed in Article 2 according to the following time schedule:

1. **Landscape Design**

Final preliminary landscape design to be submitted during three months after signing the contract and receiving the preliminary design and topography maps from the Owner.

2. **Exhibit, Interior & Graphic Design**

2.1 The Scenario will be finished in four months beginning one month after Unesco approves the foreign Sub-Contractor. During this month, the Owner will provide the Consultant with all data and information detailed in Article 2, Item 2.6.

2.2 The Preliminary Design will be finished in 4 months after the approval of the Scenario.
2.3 The Final Design Documents will be finished in 5 months after the review and approval of the Preliminary Design by the Owner and Unesco.

3. For any further works appointed to the Consultant, time for completion will be settled through negotiation between both parties and agreed upon according to kind of work and magnitude of effort needed to complete every task.

4. The Owner will approve or comment on works presented by the Consultant within a period of fifteen days from receiving such works, except if the Owner requests in writing an extension of the review period not to exceed one month. Works will be considered approved if no notice of rejection is given by the Owner within the above specified review periods.

5. The Consultant shall not be responsible for any delay resulting from the Owner in providing information and data or approving or commenting on work submitted by the Consultant.

6. The attached time schedule is considered an integral part of the Contract.

**Article 5**

The Owner will reimburse the Consultant, for carrying out tasks detailed in Article 2, the following fees:

1. **For Landscaping Works**

   1.1 Fees for design works are equal to 4% (four percent) of the total value of cost of work, to be reimbursed to the Consultant as follows:
1. A sum equal to 1% of the preliminary cost estimate of works to be paid after receiving the Owner's order to begin the studies.

2. A sum equal to 1% of the preliminary cost estimate of works to be paid after approval of the final preliminary design.

3. The rest of fees to be paid immediately after the Owner has approved the complete bid documents of work. Cost of work will be assessed according to the priced bill of quantities for these works as prepared by the Consultant. Preliminary adjustment of fees will be settled according to the value of contract with the Contractor chosen for execution, and a final adjustment of fees will be resettled according to the final cost account.

1.2 For supervision of execution, the Consultant's fees shall be equal to 3.5% of total cost of work, to be paid according to payments to the Contractor notwithstanding any retentions, and a final settlement of fees will be made according to final account.

2. For Exhibit, Interior & Graphic Design & Supervision

The total fees for Exhibit, Interior and Graphic Design Services should not exceed L.E. 250,000 (two hundred and fifty thousand Egyptian pounds) or its equivalent in dollars of the United States. The Arab Bureau shall engage a foreign Sub-Contractor, to act as its consultant for exhibit, interior and graphic design. The Sub-Contractor, as evidenced by the Contract established between the said Sub-Contractor and the Arab Bureau, to be presented to the Owner and Unesco, is to be paid in U.S. dollars according to the following schedule:

2.1 10% (ten percent) of the total fee upon signature of the Contract.

2.2 14% (fourteen percent) of the total fee on approval of the scenario.
2.3 16% (sixteen percent) of the total fee after the approval of the preliminary design.

2.4 32% (thirty-two percent) of the total fee no later than thirty days after the approval of the final design documents.

2.5 28% (twenty-eight percent) of the total fee for undertaking supervision of production and installation of works, in monthly installments during execution period which is fixed at ten months.

2.6 In case execution of these works exceeds this period, the Consultant will be paid by the Owner an additional monthly installment of L.E.1,000 (one thousand Egyptian pounds) and the equivalent in U.S. dollars of L.E.3,000 (three thousand Egyptian pounds) until execution is finished.

2.7 The foreign Sub-Contractor, acting as a Consultant to the Arab Bureau for exhibit, interior and graphic design is to be jointly approved by the Owner and Unesco, in accordance with the Agreement between the Arab Republic of Egypt and Unesco dated 24 January 1983.

2.8 The Owner will cause Unesco to effect the payments in U.S. dollars to the foreign Sub-Contractor, according to the above schedule of payments and on the evidence of invoices presented by the Consultant and approved by the President of EAO. Overheads of the Consultant incurred by the management of its foreign Sub-Contractor for exhibit, interior and graphic design are to be defrayed by the Owner in Egyptian pounds according to the schedule of payments stipulated in paragraphs 2.1 through 2.5.

2.9 An initial payment of the equivalent of 10% (ten per cent) of the total exhibit design fee shall be paid to the Arab Bureau in Egyptian pounds by the Owner upon signature of the Contract.
The foreign Sub-Contractor's fees include all expenses related to its services, including inter alia four visits to Egypt during design phase and three visits during supervision of production and installation period. The Owner will bear the actual expenses of any additional visits he considers necessary for supervision of works.

3. The exchange rate is fixed for the duration of the Contract at L.E.0.82 per U.S. dollar.

3. For Interior Design in Non-Exhibit Areas

3.1 Fees for interior design in non-exhibit areas are equal to 5% (five percent) of the total value of cost of work, to be paid in Egyptian pounds by the consultant as follows:

1. A sum equal to 1% of the preliminary cost estimate of works to be paid after receiving the Owner's order to begin the studies.

2. A sum equal to 1% of the preliminary cost estimate of works to be paid after approval of the final preliminary design.

3. The rest of fees to be paid immediately after the Owner has approved the complete bid documents of work. Cost of work will be assessed according to the priced bill of quantities for these works as prepared by the Consultant. Preliminary adjustment of fees will be settled
according to the value of Contract with the Contractor chosen for execution and a final adjustment of fees will be resettled according to the final cost account.

3.2 For supervision of execution, the Consultant fees shall be equal to 5% (five percent) of the total cost of the work, be be paid according to payments of the Contractor notwithstanding any retentions, and a final settlement of fees will be made according to final account.

Article 6

For any further works needed by the Owner, the fees will be agreed upon between both parties according to the nature and effort needed to accomplish such works.

Article 7

The Consultant shall submit to the Owner:
1. Six complete sets of drawings, reports and documents of the project free of charge.
2. Complete set of reproducible paper (sepias), The Owner bearing its cost. The Owner will bear the cost of any additional copies needed.

Article 8

In case the Owner orders major modifications causing redesign of all or part of the project, after being approved, the Consultant will be paid additional fees for the redesigned work. Additional fees and time for such modifications will be subject to new agreement between the two parties. No additional fees are payable for any modifications ordered by the Owner before approval of the preliminary concept design.

Article 9

In case the Owner decides to cancel any part of the project, for whatever reason, such will not prejudice the the right of the Consultant to be paid his total fees due for the design works, in case these are completed according to
Contract conditions, or to be paid a percent of such fees according to the completed part, without prejudicing the Consultant of his right to claim suitable compensation according to civil law.

**Article 10**

In case the Consultant fails to fulfill his obligations according to the time schedule as detailed in Article 4 of this Contract, if the delay is not caused by the Owner, the Consultant will bear a delay penalty calculated on the basis of 100 pounds per week delay, to a maximum amount equal to 10% of fees due to the second party, for the delayed works. The penalty will be deducted from the Consultant's fees without need of notice, notification or resorting to administrative or legal procedures, without prejudicing the Owner's rights to cancel the contract.

**Article 11**

The Consultant is fully responsible for the soundness of the works subject of this Contract according to existing laws and orders.

The stipulations of the Egyptian Civil Law are considered complementary to the stipulations of this Contract in as much as any missing text.

**Article 12**

The Consultant bears all due stamps and engineering syndicate stamps for the two copies of this Contract.

**Article 13**

This Contract shall be governed by and be construed in accordance with the laws of the Arab Republic of Egypt which shall mean the present laws and any amendments thereto or new laws passed during the continuance of this contract.
Any difference in opinion arising between the two parties, during implementation of this Contract, will be governed by the arbitration stipulations stated in the Law No. 60 for the year 1971.

Article 14

Correspondence and notifications served to both parties are to be delivered to the addresses stated in this Contract. All changes of address of either party should be communicated to the other party in due time by registered mail.

Article 15

This Contract is subject to final review and approval by the Council of State and subsequent mutual agreement by the parties as to modifications, if any, entered upon the Contract by the Council.

Article 16

The Client has the full authority to postpone all works related to landscape design. The Consultant will not begin landscape design works and documents unless receiving a new order from the Owner.

Article 17

This Contract is written in Arabic and English, the two texts being equally authentic, and in two copies, one for each party for implementation.

For the First Party For the Second Party
<table>
<thead>
<tr>
<th>Time Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUSEUM BUILDING</td>
</tr>
<tr>
<td>- Arch Working Drawings</td>
</tr>
<tr>
<td>- Eng. Tender Documents</td>
</tr>
<tr>
<td>EXHIBIT, INTERIOR &amp; GRAPHIC</td>
</tr>
<tr>
<td>- Gathering of Data by FOA</td>
</tr>
<tr>
<td>- Scenario</td>
</tr>
<tr>
<td>- Approval</td>
</tr>
<tr>
<td>- Preliminary Design</td>
</tr>
<tr>
<td>- Approval</td>
</tr>
<tr>
<td>- Final Documents</td>
</tr>
<tr>
<td>- Approval</td>
</tr>
<tr>
<td>- Tendering</td>
</tr>
<tr>
<td>- Production</td>
</tr>
<tr>
<td>- Installation</td>
</tr>
</tbody>
</table>

*Museumographic Expression Design*
Dear professor Dr. A. Kadry
Chairman of the E.A.O.

* In response to your letter dated 27.10.83 dealing with the
draft Umbrella Contract with the EAO in which you attached
a copy of the Telex sent by Mr. NAQVI (Unesco); we agree
on all insertions to be added to the draft contract.

But,

* With respect to the submission of at least 3 proposals for
sub-contractors for Exhibit Design Services, we had already
spent so much time and effort in making tedious and long
negotiations with the 3 following subcontractors:

1- TAC (The Architects Collaborative)
   They did not agree for less than 270,000, L.E. (attached
   is a copy of their telex).

2- Mr. Larrauri
   Negotiations were not completed, for ICOM. objected that
   Mr. Larrauri being a registered consultant for the same
   project, should not go for a sub-contracting for the
   same project.

3- Mr. Michael. Rice;
   agreed to do the work within the allocated budget for
   this sub-contracting work (250,000, L.E) after long
   negotiations.

* It was understood that the schedule for this sub-contracting
would have begun at the 1st of November. We are already being
delayed.
* So we suggest that in case Unesco would not agree on our chosen exhibit design sub-consultant, We are ready to do the work., through subcontracting one of our known Egyptian exhibit and interior designers. Until we receive your decision we remain.

Yours Sincerely

Prof. Dr. A. Kamal Abd-El- Fattah

[Signature]

Chairman of
THE ARAB BUREAU FOR DESIGN AND TECHNICAL CONSULTATIONS.
CO.490

93040 ABDEC UN
93040 ABDEC UN
200165 ARCHCO UR
2011/83 TACCAM 12 SEPTEMBER 1983

TO: DR. AHMED KAMAL ABDEL FATTAH
THE ARAB BUREAU
FROM: THE ARCHITECTS COLLABORATIVE

RE: NUBIA MUSEUM

AA: AFTER CAREFUL CONSIDERATION OF THE SCOPE OF WORK OF THIS PRO-
JECT AND CONSIDERABLE REFINEMENT OF PROJECTED COSTS, WE REGRET
TO FIND THE FEE WOULD HAVE TO BE IN THE NEIGHBORHOOD OF USD
270,000.00 IN ORDER FOR US TO EXECUTE THE WORK. THIS FIGURE IN-
CLUES LABOR, CONSULTANTS, TRAVEL, AND NON-REINBURSABLE EXPENSES.

BB: ALTHOUGH WE ARE VERY INTERESTED IN THIS PROJECT AND PA-
TICULARLY ATTRACTION TO WORKING WITH YOUR FIRM, WE MUST DECLINE YOUR IN-
VITATION FOR THIS WORK BECAUSE OF OUR CONCERNS FOR THE PROJECTED
COSTS.

CC: WE RECOMMEND MICHAEL RICE AND COMPANY AS A POSSIBLE ALTERNATE FOR
THE NUBIA MUSEUM. HIS FIRM IS HIGHLY QUALIFIED AND MAY BE ABLE
TO EXECUTE THE WORK FOR A FIGURE THAT IS MORE ACCEPTABLE TO YOU.

DD: WE WOULD LIKE TO EXTEND OUR APPRECIATION FOR YOUR CONSIDERATION
AND WE SINCERELY HOPE TO BE ABLE TO COLLABORATE WITH YOU ON A
FUTURE PROJECT.

WITH BEST REGARDS,

PERRY NEUBAUER, PRINCIPAL
93040 ABDEC UN

ABOVE VIA RCA FROM 200165 ARCHCO U
Summary of the pre-Evaluation of the Proposals for the Interior and Exhibit Design Services for the Nubia Museum

At the request of UNESCO, three candidates were proposed by the President of the Egyptian Antiquities Organization (EAO) as sub-contractors to the Arab Bureau for Design and Technical Consultation to provide the necessary services for interior and exhibition design for the Nubia Museum. The following is a summary of the pre-evaluation carried out and presented with the relevant documents to the Bureau of the Executive Committee of the International Campaign during its Sixth Meeting in Paris on 16 November 1983.

The Architects' Collaborative (TAC)

The great strength of this firm resides in its architectural design capabilities. Its previous experience in the cultural and museum fields has been concentrated in the architectural aspects of museum construction. This firm stated that the design fees proposed (LE. 250,000) were considered insufficient for it to accept the Nubia Museum project. For both these reasons, limited experience as interior designers and a higher quotation for the proposed services, its offer could not be accepted.

Michael Rice and Company Limited

This firm already possesses some experience in the exhibit design of museums in the Arabian Gulf and Peninsula. However,
this experience, although covering several projects, has been limited in scope. This firm's solutions to museographical problems have lacked imagination and it has followed a museological pattern which varies little from project to project regardless of local contradictions and differences in the collections of the museums concerned. As a result, the Qatari authorities have requested that experts be provided to review the work done by this firm in their National Museum.

Arq. Pedro Ramirez Vázquez

Creator of the National Museum of Anthropology in Mexico City, Ramirez Vázquez has wide experience in the field of museum design both in Mexico and abroad. His work in the field is internationally recognized as being of the highest standard. The team of Ramirez Vázquez includes top exhibition designers as well as all the personnel required to carry out the interior design of the Nubia Museum.
RECOMMENDATION I

The Bureau of the Executive Committee,

Being authorized to make such arrangements as may appear necessary within the scope of UNESCO's obligations by virtue of Recommendation IV made by the Executive Committee at its 3rd session held from 14 to 16 March 1983,

Recalling Recommendation II adopted at its fifth meeting which authorized the Chairman of the Executive Committee to proceed to Egypt on 14-15 October 1983 in order to discuss with the President of the Egyptian Antiquities Organization (EAO) the contractual arrangements proposed for the design services for the Nubia Museum and to ensure that they are made in accordance with the terms of reference of the Committee,

Noting that these discussions, which took place in Cairo on 15-16 October 1983, were fruitful and that a revised contract between the Egyptian Antiquities Organization (EAO) and the Arab Bureau has been submitted to the Bureau of the Executive Committee,

Noting also that the services for the exhibit design which are described in Article 2 of the revised contract examined by the Bureau on 16 November 1983, are to be provided by a foreign sub-contractor, for which a sum (representing the foreign exchange component of this contract) not exceeding the equivalent in U.S. dollars of 250,000 Egyptian pounds at the exchange rate specified in the contract between the EAO and the Arab Bureau, will be provided from the Trust Fund of the International Campaign for the Establishment of the Nubia Museum in Aswan and the National Museum of Egyptian Civilization in Cairo, upon receipt of certified copies of invoices presented by the consulting firms, approved by the Arab Bureau and by the President of the Egyptian
Antiquities Organization (EAO), on the advice of the technical committee referred to in the last paragraph of this recommendation,

**Further noting** that in accordance with Article 5 paragraph 2.6 of the revised contract examined by the Bureau on 18 November 1983, the contract between the Arab Bureau and the foreign sub-contractor must be approved by the EAO and UNESCO,

**Recommends** that the revised contract between the Egyptian Antiquities Organization (EAO) and the Arab Bureau be finalized as soon as possible and that the sub-contractor for exhibit design to be engaged, should be of the highest international standard.

**Further recommends** the establishment of a technical committee composed of Mrs. F. Helg (Italy), Mr. H. Ganslmayr (Federal Republic of Germany) and Mr. M. Shawky (Arab Republic of Germany) who are members of the Consultative Committee of the International Campaign, in order to review the work carried out by the sub-contractor and the invoices submitted upon completion of each phase of the work prior to their approval by the President of the Egyptian Antiquities Organization (EAO). The work of this committee will be coordinated by the Unesco Project Unit. The expenses incurred in connection with the missions of this technical committee will be paid from funds in the Special Account of the Government of the Arab Republic of Egypt held by Unesco.
RECOMMENDATION II

The Bureau of the Executive Committee,

Being authorized to make such arrangements as may appear necessary within the scope of UNESCO's obligations by virtue of Recommendation IV made by the Executive Committee at its 3rd session held from 14 to 16 March 1983,

Recalling Articles 2.1 and 2.6 of the Draft Contract between the EAO and the Arab Bureau for the Design Services of the Nubia Museum which describe the obligations of the Egyptian Antiquities Organization (EAO),

Recommends that the UNESCO consultants, in cooperation with the EAO, determine and prepare the work required to meet these obligations and constitute a single project unit on the same premises.