RESOLUTIONS

ADOPTED BY THE GENERAL CONFERENCE
DURING ITS SECOND SESSION

MEXICO, NOVEMBER-DECEMBER 1947

PARIS

UNITED NATIONS EDUCATIONAL, SCIENTIFIC AND CULTURAL ORGANIZATION
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I. EXAMINATION OF CREDENTIALS

The Credentials Committee, appointed by the General Conference at its first plenary meeting on 7 November 1947 to examine delegates credentials, submitted two reports which were approved by the General Conference.

Second plenary meeting,
7 November 1947

and Sixth plenary meeting,
10 November 1947.

II. CONSTITUTION OF THE GENERAL COMMITTEE

Having regard to the recommendations put forward by the Nominations Committee and to the names submitted by the heads of delegations, it was decided that the General Committee of the Second Session of the General Conference should be constituted as follows:

(a) President of the General Conference:
Sr. Manuel GUAL VIDAL (Mexico).

(b) Vice-Presidents of the General Conference:
M. Camille HUIJSMANS (Belgium).
Prof. Paulo de BERREDO CARNEIRO (Brazil).
The Hon. William BENTON (United States of America).
Sir Sarvepalli RADHAKRISHNAN (India).
M. Joseph ABOUKATER (Lebanon).
Dr. Luis E. VALCARCEL (Peru).
M. Jan DROHOJOWSKI (Poland).

Chairman of the Programme and Budget Commission:
Dr. C. E. BEEBY (New Zealand).

Chairman of the Administrative and External Relations Commission:
Dr. HAN Lib-Wu (China).

Chairman of the Credentials Committee:
M. UZGOREN (Turkey).

Chairman of the Nominations Committee:
Mr. S. D. PIERCE (Canada).

Chairman of the Committee on Procedure:
Mr. David R. HARDMAN, M. P. (United Kingdom).
III. COMMISSIONS, COMMITTEES AND WORKING PARTIES

The following Commissions, Sub-Commissions, Committees and Working Parties were set up by the General Conference for the period of its Second Session:

1. Credentials Committee.
2. Nominations Committee.
3. Committee on Procedure.
4. Programme and Budget Commission.
   Budget Sub-Commission.

Working Parties:

A. Reconstruction.
B. Fundamental Education.
C. Education.
D. Exchange of Persons.
E. Copyright.
F. Museums.
C. Mass Communication.
H. Libraries and Documentation.

5. Administrative and External Relations Commission.

| A. Reconstruction                     | I. Arts and Letters                        |
| B. Fundamental Education              | J. Philosophy and Humanistic Studies       |
| C. Education                          | K. Social Sciences                         |
| D. Exchange of Persons                 | L. Natural Sciences                        |
| E. Copyright                          | M. Education for International Understanding|
| F. Museums                            | N. Germany                                |
| C. Mass Communication                 | O. National Commissions                    |

IV. ADMISSION OF NEW MEMBERS TO THE UNITED NATIONS EDUCATIONAL, SCIENTIFIC AND CULTURAL ORGANIZATION

On the recommendation of the Executive Board, the General Conference resolved to admit the following States to membership of the United Nations Educational, Scientific and Cultural Organization:

Austria, Hungary, Italy, Switzerland.

First plenary meeting, 6 November 1917
and Third plenary meeting, 7 November 1967.
V. ADMISSION OF OBSERVERS
FROM INTERNATIONAL NON-GOVERNMENTAL ORGANIZATIONS

On the recommendation of the Executive Board, the General Conference decided to invite the following Organizations to send Observers to the Second Session:

- International Academic Union
- International Association of University Professors and Lecturers
- International Broadcasting Organization
- International Catholic Co-ordinating Committee
- International Committee of Scientific Management
- International Confederation of Societies of Authors and Composers
- International Council of Museums
- International Council of Scientific Unions
- International Confederation of Teachers’ Associations
- International Federation of Secondary School Teachers
- International Federation of Libraries
- International Institute of Administrative Sciences
- International Organization of Journalists
- International Studies Conference
- International Federation for Housing and Town Planning
- International Union of Local Authorities
- Inter-Parliamentary Union
- League of Red Cross Societies
- New Education Fellowship
- International P.E.N. Club
- Rotary International
- Temporary International Council for Educational Reconstruction
- World Council of Churches
- World Federation of Scientific Workers
- World Federation of Trade Unions
- World Federation of United Nations Associations
- World Jewish Congress
- World Organization of the Teaching Profession

Third plenary meeting.
7 November 1967.

VI. ELECTION OF SEVEN MEMBERS OF THE EXECUTIVE BOARD

After receiving the report of the Nominations Committee, the General Conference appointed the following as members of the Executive Board for three years:

- Sir John MAUD (United Kingdom)
- Dr. CHEN Yuan (China)
- Dr. Manuel MARTINEZ BAEZ (Mexico)
- Dr. Stanislas ARNOLD (Poland)
- Dr. E. Ronald WALKER (Australia)
- Dr. Benjamin CARRION (Ecuador)
- Gordon G. GOOD (United States of America)

The General Conference also appointed Dr. George Goddard (United States of America) to replace the Hon. Archibald MACLEISH for the remainder of his term of office.

Tenth plenary meeting.
19 November 1917.
VII. SEAT OF THE THIRD SESSION

After receiving the recommendations of the Executive Board, the General Conference decided that its Third Session should be held at Beirut (Lebanon).

Twelfth plenary meeting.
27 November 1947.
VIII. RESOLUTIONS ADOPTED ON THE REPORT
OF THE PROGRAMME AND BUDGET COMMISSION

A. THE PROGRAMME OF UNESCO IN 1948

INTRODUCTION

In 1948 UNESCO will concentrate its efforts and resources, both within Member States and
the Secretariat, on a limited number of activities, defined by the General Conference
in the following resolutions. These fall under six main heads and are grouped in six chapters
entitled:

Reconstruction (Chapter 1),
Communication (Chapter 2),
Education (Chapter 3),
Cultural Interchange (Chapter 4),
Human and Social Relations (Chapter 5),
Natural Sciences (Chapter 6).

Throughout all parts of this programme for
1948, UNESCO will seek to make more real the
idea of a world society by promoting collabora-
tion in specific tasks between governments
and peoples and between educators, scientists,
scholars, creative artists, experts in radio, films
and the press and all workers in related fields.

The resolutions in Chapter 1, "Reconstruc-
tion", are concerned with educational, scientific
and cultural reconstruction in the war devas-
tated countries.

Chapter 2, "Communication", includes those
parts of the programme which seek to increase
understanding across national frontiers by
various means: first, through visits and exchange
of persons; secondly, through radio, films and
the press; thirdly, through libraries, books and
publications.

In Chapter 3, "Education", the various
parts of the educational programme are brought
together, beginning with those of first priority.

Chapter 4, "Cultural Interchange", includes:
first, a group of resolutions in the fields of arts
and letters; secondly, work on translation
and collections of great books; thirdly, resolu-
tions in the fields of philosophy and the
humanities, and fourthly, museums.

In Chapter 5, "Human and Social Relations?,
various resolutions are brought together relating
to fields of study and action which are the
common concern of social scientists, humanists
and philosophers.

Finally, in Chapter 6, "Natural Sciences",
are the resolutions which relate to man’s know-
ledge and control of nature.

Therefore

The General Conference, assembled in its Second
Session, in the light of the documents submitted
to the Conference and of its deliberations
thereon, resolves as follows:

In accordance with Article V.B. (5) of the
Constitution, the Executive Board is respon-
sible for the execution of this Programme and
shall accordingly exercise general authority over
the action taken by the Director-General in the
implementation of these resolutions.
1. RECONSTRUCTION


1.1.1. The Director-General is instructed, following the contacts already made with the Economic and Social Council of the United Nations and the Economic Commissions in Europe and the Far East, to approach the appropriate organs of the United Nations and the Specialized Agencies in order to ensure that in the development of reconstruction plans, proper attention shall be paid to the needs of reconstruction in the educational, scientific and cultural fields.

1.1.2. The General Conference:

1.1.2.1. Recommends that National Committees of Non-Governmental Organizations for educational, scientific and cultural reconstruction should be formed in all Member States for the purpose of assisting in the task of rebuilding the means of learning and culture in war-devastated countries.

1.1.2.2. Takes note of the United Nations Appeal for Children intended primarily to provide funds for the International Children's Emergency Fund (which is designed by the General Assembly of the United Nations to meet the emergency relief needs of children, adolescents, expectant and nursing mothers) and recognizes the importance of a successful outcome of this appeal.

1.1.2.3. Requests Member States to take all necessary steps to avoid duplication between the two appeals, and recommends where possible the formation of joint national appeals, the proceeds of which would be proportionately divided between ICEF and Unesco.

1.2. Co-operation with International Non-Governmental Bodies.

1.2.1. The Director-General is instructed to continue to provide the Secretariat for the Temporary International Council for Educational-Reconstruction, in order to aid in the co-ordination of voluntary efforts, while fully respecting the autonomy of the co-operating groups, and to endeavour to secure from contributing organizations full reports concerning their activities.

1.2.2. The General Conference recommends to Member States:

1.2.2.1. That appropriate agencies and organizations within each Member State shall co-operate to the utmost with Unesco in making effective its programme for educational, scientific and cultural reconstruction.

1.2.2.2. That their National Commissions and Co-operating Bodies shall co-operate in the co-ordination of voluntary efforts and in the work of TIGER.

1.3. Information on Needs and Campaign Aids. The Director-General is instructed:

1.3.1. To advise both governmental and non-governmental contributors concerning priorities of need for books and other materials in the devastated countries in order that the most urgent needs may receive appropriate attention.

1.3.2. To seek to obtain from donor organizations full reports upon their activities.

1.3.3. To provide on a larger scale than in 1947 services of the type needed by national Unesco commissions and other national groups and by international governmental and nongovernmental organizations, to make their campaigns more effective, especially:

1.3.3.1. The preparation of selective analyses of the needs of the war-devastated countries, including the new Member States of Unesco indicating which forms of assistance and which areas have the highest priority.

1.3.3.2. The production of materials suitable for national campaigns, particularly films and illustrated pamphlets.

1.4. Work of Member States. The General Conference recommends to Member States the urgent importance of arranging for:

1.4.1. Duty-free entrance of contributed educational material.

1.4.2. More adequate reporting to donors about the use of contributed materials.
1.5. Emergency Action by Unesco.

1.5.1. The Director-General is instructed:

1.5.1.1. To purchase and distribute, within the limits of allocated funds, books, educational material, scientific and technical equipment.

1.5.1.2. To assist, with suggestions and advice, teachers, librarians, and museum professionals, sponsors of youth service camps and others in the solution of educational problems arising from war.

1.5.2. The Executive Board is instructed to advise the Director-General in the allocation of these supplies among war-devastated countries.

1.6. Meeting Technical Needs. In order to promote the implementation of the recommendations made in the first report of the Commission on Technical Needs (2C/8), the Director-General is instructed:

1.6.1. To publicize the surveys and recommendations contained in the report.

1.6.2. To encourage the provision of the materials, equipment and professional training needed, as part of the Unesco programme for reconstruction.

1.6.3. To explore the possibility of launching an appeal to public and private bodies and individuals to contribute to a fund to help war-devastated countries to reconstruct their media of mass communication and to launch such an appeal if he is satisfied that it is likely to be successful.

1.6.4. To obtain the advice of a group of financial experts on the feasibility and methods of creating an international loan for cultural reconstruction, and of making arrangements whereby countries in need of foreign currency for cultural reconstruction might receive the currency they need and in return provide facilities in their own currencies for professional and cultural visits to their own countries; to present a report, if possible, to the first session of the Executive Board, in 1948, and to take such further steps as may be authorized by the Executive Board.

1.7. War-Handicapped Children. The Director-General is instructed:

1.7.1. To draw up a plan of study and action on the educational problems of war-handicapped children, in collaboration with the national and international organizations concerned.

1.7.2. To obtain from experts in different countries information and factual reports, and to institute a field survey of the most significant experiments made in that field.

1.7.3. To analyse the documents and draft a report.

1.8. Youth Camps. The Director-General is instructed to aid youth camps and conferences in developing international understanding by serving common interests of their members and providing a more fruitful community life, rather than by inculcating directly the ideals and practices of international understanding; and to that end, to arrange for the provision of libraries adapted to the purposes of each camp or conference.


1.9.1. The Director-General is instructed:

1.9.1.1. To maintain Clearing-House activities to provide and assist in the collection, allocation, distribution and exchange of publications as a reconstruction service, including the publication of a bulletin for libraries.

1.9.1.2. To promote the organization, maintenance and development of national book exchange and distribution centres, to provide liaison between them, and to assist their work by negotiating for the reduction or elimination of import duties and the reduction of transport costs for books.

1.9.2. The General Conference recommends to Member States:

1.9.2.1. To set up national book exchange and distribution centres, and suggests that in these centres proper discretion should be exercised in the selection of books and periodicals, but no censorship.

1.9.2.2. To reduce or eliminate import duties upon books destined for their national book exchange and distribution centres, and so far as it is within their power, to reduce transport costs thereon.
2. COMMUNICATIONS

2.1. Exchange of Persons.

2.1.1. Unesco will in 1948 continue a programme for the Exchange of Persons.

2.1.2. The Director-General is instructed:

2.1.2.1. To request the co-operation of Member States in the preparation of reports on the activities of governmental and non-governmental organizations affecting the international movement of persons. These reports should include data on the number, character, availability and sponsorship of fellowships, scholarships and other types of assistance currently offered or proposed for study, research, teaching, training and observation abroad together with information on fellowship awards, fields and countries of study.

2.1.2.2. To collect, compile, analyse and publish this and other relevant material and determine the effectiveness of existing programmes for the interchange of persons in terms of Unesco's general objectives.

2.1.2.3. To disseminate the results of this work to Member and Non-Member States and to those private agencies and individuals which may be interested in such information.

2.1.2.4. To stimulate the establishment of additional governmental and private fellowships and travel grants, suggesting to donors appropriate conditions and standards of award.

2.1.2.5. To administer in collaboration with National Commissions or appropriate bodies in the Member States the fellowships already authorized out of Unesco's 1947 funds, and in addition ten new fellowships (or the equivalent expenditure for travel grants) to be awarded in exceptional cases where Unesco's purposes are clearly involved and where no other funds are available; and also to collaborate, when requested by donors, in the administration of those fellowships already offered or which may be offered by Governments, voluntary organizations or individuals.

2.1.2.6.1. To study, in collaboration with the relevant organs of the United Nations, the barriers which impede the interchange of persons between and among nations, thereby impeding the free flow of ideas between peoples. Special attention should be given to barriers due to the shortage or lack of transport facilities, the difficulties of currency exchange, and the restrictive laws and regulations of Member States.

2.1.2.6.2. To take such measures as are appropriate and practicable to remove these barriers.

2.1.2.7. To study the possibility of encouraging the interchange of persons through bilateral or multilateral conventions among Member States.

2.1.2.8. To recommend to the Member States concerned appropriate steps for the coordination of the movement of young persons between countries in certain parts of the world, where such coordination is needed.

2.1.2.9. To observe the following conditions in carrying out the Programme of Interchange of Persons:

2.1.2.9.1. That the Director-General's efforts be specially concerned with mature persons, such as research workers, technicians, teachers, professors, artists, government officers, experts, leaders in adult education and industrial and agricultural workers.

2.1.2.9.2. That, in the administration of fellowships, the Director-General maintain the closest collaboration with the Economic and Social Council, the World Health Organization, other Specialized Agencies of the United Nations and Member States to ensure that overlapping is avoided and conformity of operations and finance is developed.

2.1.2.9.3. That, in encouraging the establishment of fellowships and travel grants, as well as in the recruitment of fellows, the Director-General give special attention to the needs of the war-devastated countries.

2.2. Mass Communications.

2.2.1. Technical Needs. The Director-General is instructed to continue and expand the enquiry initiated in 1947 through the
Commission on Technical Needs in Mass Communications in order to cover a number of countries in South and Central America, India, Burma, Malaya, Siam, Indonesia and some further countries in Europe, and to publish the reports of the Commission.

2.2.2. Removal of obstacles.

2.2.2.1. Collection and Analysis of Information. Unesco will continue and intensify its effort to remove existing obstacles to the free flow of ideas by word and image. To that end, the Director-General is instructed:

2.2.2.1.1. To collect and analyse on a continuing basis objective information on obstacles to the free flow of information, taking advantage of whatever information may become available through the United Nations or other agencies working in this field.

2.2.2.1.2. To co-operate with the Economic and Social Council of the United Nations, the Commission on Human Rights, and the Sub-Commission on Freedom of Information and of the Press in all matters concerning freedom of information.

2.2.2.1.3. To co-operate with the United Nations in preparing for the Conference on Freedom of Information and to promote at that Conference the principles stated in Unesco’s Constitution and policies adopted by the General Conference.

2.2.2.1.4. To make recommendations to the Third Session of the General Conference regarding additional measures to reduce obstacles to the free flow of educational, scientific and cultural materials among nations.

2.2.2.2. Audio-Visual Materials. The Director-General is instructed to transmit the draft of the International Convention to facilitate International Circulation of Visual and Auditory Material of Educational, Scientific and Cultural Character, as adopted by the First Session of the General Conference, to Member States and to other States for their consideration and comments.

2.2.2.3. Telecommunications. The Director-General is instructed to continue to collaborate with appropriate inter-governmental bodies, such as the Universal Postal Union and the International Telecommunications Union, on such problems affecting the international use of telecommunications, postal and other channels as are of concern to Unesco, with particular reference to facilitating the free flow of information and ideas through these channels.

2.2.3. Positive Action.

2.2.3.1. Mass Media. The Director-General is instructed to continue the activities initiated in 1947 to promote the production, distribution and use of publications, films and radio broadcasts on subjects related to Unesco’s aims through the formation, within the framework of National Commissions, of working committees for each medium and through other national and international organizations.

2.2.3.2. Production Unit. In pursuance of this general objective the Director-General is instructed to create at once within the framework of the organization a production unit, based on an International Ideas Bureau: capable of initiating and influencing production on Unesco subjects in press, film and radio.

In this connexion, the Director-General shall give due regard to the following Considerations:

2.2.3.2.1. The persons forming the production unit should be thoroughly experienced in their fields and should have access to radio programme controllers and radio feature producers, to panels of writers likely to attract attention to Unesco subjects in the press and to directors and script writers not only in documentary but also in feature film production.

2.2.3.2.2. It may be necessary to employ highly paid people for short periods and it is essential that the administrative arrangements should be sufficiently flexible to make this possible. While the headquarters of the production unit will be in Paris, it may be necessary for purposes of technical convenience to arrange for sections of the production unit to be based elsewhere.

2.2.3.2.3. The work of the production unit should include the collection and dissemination on information designed to stimulate production.

2.2.3.3. Radio. In the development of the radio work of the Organization, the Director-General is instructed:
2.2.3.3.1. To co-operate in the operation of a United Nations world radio network if one is established, by accepting membership on the proposed Radio Board which will govern its programme policies and by participating in the programming of educational, scientific and cultural material for the network, provided that in the early stages such participation must be of limited extent.

2.2.3.3.2. To re-examine the possibility and advisability of establishing a Unesco World Radio Network if a United Nations network is not established.

2.2.3.3.3. To secure the widest possible cooperation between the production unit referred to above and the national broadcasting organizations.

To this end, the Director-General shall, during 1948:

2.2.3.3.3.1. Call a meeting in Paris of a Radio Programme Committee composed of twelve experts from Australia, Belgium, Brazil, Canada, Czechoslovakia, China, France, Mexico, Poland, United Kingdom, United States of America, Switzerland and six further experts chosen from six other countries, including India;

2.2.3.3.3.2. Call two meetings of a Radio Programme Sub-Committee composed of eight of the members of the Radio Programme Committee:

2.2.3.3.3.3. Call a meeting of a Council for Educational Broadcasting composed of three educationist and three producers of educational broadcasts (from United Kingdom, Switzerland and Brazil) to advise and assist Unesco in promoting developments in educational radio;

2.2.3.3.3.4. Provide national broadcasting organizations with information about new techniques, important cultural events, scripts and other material for educational, scientific and cultural programmes.

2.2.3.3.4. To promote multilateral agreements between national broadcasting organizations for the production and exchange of programmes.

2.2.3.3.5. To produce a limited number of high quality programmes in co-operation with and for the use of national broadcasting organizations.

2.2.3.3.6. To promote collaboration between national broadcasting organizations in the production of radio broadcasts to be known as the World University of the Air and of other international radio programmes.

2.2.3.3.7. To initiate a survey of the ideas and methods used and the results achieved by certain countries in school broadcasting with a view to later publication.

2.2.3.4. Films. In the development of the film work of the production unit referred to above, the Director-General is instructed:

2.2.3.4.1. To promote the production of international series of films on the special achievements of a number of nations in the fields of education, science and culture, the films to be produced through national organizations according to an international plan and to be distributed internationally through national organizations.

2.2.3.4.2. To promote the production of films on subjects of a multinational character in the fields of Unesco’s interests by co-operative action between groups of countries concerned with each theme.

2.2.3.5. Mass Media: Major Themes. In the development of the work of the production unit referred to above, the Director-General is instructed to promote the simultaneous presentation by press, film and radio groups in a number of countries of four major themes of world significance within the field of Unesco’s interests.

2.2.3.6. International Press Institute. The Director-General is instructed to encourage the creation of an International Institute of the Press and Information.

2.2.3.7. Film Projectors. The Director-General is instructed in 1948 to study the problem of the inexpensive production of film projectors, as a first step toward encouraging the inexpensive production of all the physical facilities for mass communications.

2.3 Libraries, Books and Publications.

2.3.1. Libraries.

2.3.1.1. Public Libraries. In order to
promote the development and extension of public libraries:

2.3.1.1. The Director-General is instructed:

2.3.1.1.1. To negotiate with a European library school to conduct a summer school for working librarians, in co-operation with the International Federation of Library Associations, for discussion of outstanding problems of public library development; and to aid the conduct of such a summer school by the provision of staff, consultants of financial grants. In choosing the staff and students of the school and in determining the programme, the needs of war-devastated countries should be specially borne in mind.

2.3.1.1.2. In co-operation with the International Federation of Library Associations, to study the suitability of existing manuals of library techniques for translation and wide distribution; in the light of this study, to investigate the need for new manuals and to promote their preparation, publication and distribution; provided that funds of Unesco shall not be used for the publication of such manuals.

2.3.1.1.3. To prepare, publish and distribute suitable leaflets to promote the understanding of public libraries.

2.3.1.1.4. In co-operation with the International Federation of Library Associations, to promote the completion and publication of the multilingual dictionary of librarianship prepared by the International Institute of Intellectual Co-operation.

2.3.1.2. The General Conference recommends to Member States that they take steps to ensure the supply of books and related materials to public libraries and the libraries of learned institutions and societies at the lowest possible cost and in particular that efforts be made to ensure their supply to these libraries by publishers on the same terms as those available to booksellers and other dealers.

2.3.1.2. Bibliographic Work.

2.3.1.2.1. The Director-General is instructed:

2.3.1.2.1.1. As a basis for the co-ordination of bibliographic activities, to carry on a survey of bibliographic service jointly with the Library of Congress of the United States and to seek the active co-operation of other national libraries in the development of the survey.

2.3.1.2.1.2. To study the techniques of production of national union catalogues and the methods by which they may be promoted and, upon request from a Member State, to provide technical advisory service on the organization of a national union catalogue.

2.3.1.2.1.3. In co-operation with Member States to study the methods of compilation and promotion of complete national bibliographies.

2.3.1.2.2. The General Conference recommends to Member States:

2.3.1.2.2.1. That they establish a national union catalogue;

2.3.1.2.2.2. That they promote the compilation and publication of a complete national bibliography, making special efforts to assure the inclusion of audio-visual material and other such material heretofore not usually included;

2.3.1.2.2.3. That they promote the compilation and publication of a select national bibliography of current "best books", preferably translated so far as possible into the more important languages.

2.3.1.3. Classification. The Director-General is instructed: To promote the standardization of terms and classification systems and indexing for educational, scientific and cultural material, including books and films, as a continuing activity.

2.3.1.4. Archive Development. The Director-General is instructed to assist in the promotion of an International Council of Professional Archivists, and shall assist in the holding of an inaugural meeting of the proposed Council during 1948.

2.3.1.5. Art Libraries in Italy. In co-operation with the interested organizations, to provide aid in the rehabilitation of the ex-German Hertziana library in Italy.

2.3.2. Books.

2.3.2.1. Cheap Books. The Director-General is instructed to explore all possible means of encouraging the inexpensive production of books,
periodicals, and teaching materials in the fields of Unesco's interests.

The Director-General shall here give due regard to the interests of authors and shall assure their representation in any committees of experts and in conferences called on this subject.

2.3.2.2. Book Coupon Scheme. The Director-General is instructed: To continue the exploration and if possible begin the experimental application, of an international book coupon scheme or other devices to permit institutions and individuals in soft currency countries to buy books and periodicals from hard currency countries; and to study their possible extension to other materials of education, science and culture.

2.3.3. Publications.

2.3.3.1. Digest on Human Rights. Unesco will in 1948 undertake the publication of a volume of essays on the philosophical principles of human rights produced as a result of the philosophic consultation undertaken by Unesco in 1947. The Director-General is instructed to take the necessary steps for:

2.3.3.1.1. The preparation of the text of the volume and its introduction, for submission to the Editorial Committees;

2.3.3.1.2. The publication of the volume, at first in widely-spoken languages and subsequently in other languages most appropriate to serve the cause of peace.

2.3.3.2. Rationalization of Scientific Publications. The Director-General is instructed to study the utility of, and an agenda for, a meeting after 1948 on the rationalization of scientific publications.

2.3.3.3. Abstracting. The Director-General is instructed:

2.3.3.3.1. To call a meeting of an expert committee on science abstracting as early as possible in 1948, largely in preparation for an International Conference on Science Abstracting to be held later in the year.

2.3.3.3.2. To promote by all available means suitable abstracting services in the fields of social sciences and humanities.

2.3.3.3.3. To establish, in accordance with proposals received from the Conference on Medical and Biological Abstracts, an interim co-ordinating committee for medical and biological abstracting and to give assistance to the holding of a meeting of the committee during the year.

2.3.3.4. Philosophy, History and Linguistics. The Director-General is instructed to negotiate working agreements with the international organizations of philosophers, historians and linguists to perform services including analytic summaries and surveys, surveys of work accomplished during the war years, and periodical bibliographies.

2.3.3.5. Bibliography of Writing under the Axis. The Director-General is instructed to use the material collected for the anthology of creative writing under axis occupation for the preparation during the year 1948 of a bibliography on this subject. Unesco shall not publish the anthology or sponsor its publication, but the material collected may be made available to publishers.

2.3.3.6. Journals.

2.3.3.6.1. Mousieion. The Director-General is instructed to arrange for the publication of a technical museographical journal in continuation of Mousieion, but broader in scope, to be printed in as many international languages as possible.

2.3.3.6.2. Humanistic Studies. The Director-General is instructed to promote the publication of a general review giving information on work in philosophy and the humanistic studies.

2.3.3.7. Conventions for Publication Exchange. The Director-General is instructed to convene a committee of experts to study and make recommendations concerning the promotion, through bilateral and multilateral intergovernmental agreements, through informal agreements between national exchange centres and otherwise, of the increased and improved exchange of publications, both official and other, between governments and non-governmental institutions and research libraries, and to submit to the Third Session of the General Conference a report with recommendations for action.
2.4. Copyright.

2.4.1. Unesco shall, with all possible speed and with due regard to existing agreements, consider the problem of improving Copyright on a world-wide basis.

2.4.2. The Director-General is instructed:

2.4.2.1. To arrange for a comparative and critical study of Copyright problems and of the ways in which they are solved in various countries and between countries, bearing in mind the purpose of furthering universal respect for justice and extending the rule of law and the freedoms which are essential for all. He should throughout co-operate closely with the United Nations and should endeavour by all appropriate means to keep in touch with the current activities and accomplishments of the non-governmental and inter-governmental organizations dealing with Copyright, including the work of Conferences. In these activities he should remain entirely neutral and should avoid entering into any commitments.

2.4.2.2. To ensure that, in making these studies, the rights and needs of authors, publishers, workers and the public, in the widest meaning of the term, are carefully considered, and that Unesco invites representatives of these groups to take part in all committees, commissions, or meetings of experts;

2.4.2.3. To address to national and international, governmental and non-governmental organizations particularly concerned with Copyright, a questionnaire as broadly conceived and as practical as possible, in accordance with the recommendation expressed by the experts during their meeting of 15 to 20 September, 1947.

2.4.2.4. To keep the Member States of the United Nations and of Unesco regularly informed of the progress of this work by publishing an Information Bulletin for international circulation and by publicity in other specialized publications.

2.4.3. The General Conference recommends to Member States that they should invite the competent bodies under their control to co-operate closely with the Secretariat and that they should give such bodies all necessary facilities for this purpose.

2.4.4. Member States are requested to report to the Director-General on the action taken in connexion with the above resolutions, for the Third Session of the General Conference.

3. EDUCATION

3.1. Unesco will in 1948 continue and develop its programme in education.

3.2. The Director-General is urged to combine under a single administrative head the activities of the Organization in Fundamental Education and other forms of Education, for the purposes of mutual strengthening of these related activities and of closer co-ordination of educational activities with all aspects of Unesco’s programme.

3.3. Priority Projects. In carrying out Unesco’s programme in education, the Director-General will give first and equal priority in the educational programme to the proposals formulated at the Second Session of the General Conference respecting: 1. Fundamental Education; 2. Adult Education. 3. Work with Universities; 4. Educational Seminars; 5. Education for International Understanding in Primary and Secondary Schools of Member States, including the competitions for young people; 6. Improvement of Text-books and Teaching Materials; and, 7. Consultative Educational Missions to such Member States as request them.

3.4. Fundamental Education. The Director-General is instructed:

3.4.1. To encourage Member States to fulfil the obligations of establishing a minimum Fundamental education for all their people in conformity with the spirit of Article 1, § 2 (b) of Unesco’s Constitution; among these obligations would be the establishment, within the shortest possible time, of universal free and compulsory primary education and the essential minimum education for adults;

3.4.2. To take appropriate steps in consultation with Member States to bring the...
ment F.E. Conf/6- Fundamental Education, Definition and Programme - to the attention of interested institutions, organizations, journals and individuals, in order to encourage full discussion.

3.4.3. Clearing-House Functions. To regard as of primary importance Unesco's functions as a clearing-house of information on Fundamental Education:

3.4.4. To include within this function the collection, analysis and distribution of technical information on Fundamental Education;

3.4.5. To invite Member States to co-operate in the task outlined in 3.4.3. and 3.4.4. above by:

3.4.5.1. Supplying appropriate information to Unesco.

3.4.5.2. Enabling Unesco, where possible through National Commissions or Co-operating Bodies, to make contact with university and other centres where the study and preparation of Fundamental Education material is being carried out.

3.4.6. Where the necessary material (such as text-books, books for children and adults, films and filmstrips) for use in Fundamental Education programmes is not already available, to initiate, and if necessary finance, from Unesco's funds, the preparation of the material for distribution to Member States requiring it (under appropriate arrangements as to payment).

3.4.7. Panel of Experts. To take the fullest advantage in 1948 of the services of the Panel of Experts on Fundamental Education, which will provide a world-wide body of experts who will be kept in touch with developments in Unesco's Fundamental Education Project, and will be able and willing to assist Unesco, on occasions and in response to specific requests:

3.4.7.1. By correspondence with Unesco, or directly with Government Departments, Organizations, or individuals in Member States who may be referred to them by Unesco, in response to requests for expert advice on Fundamental Education or specific problems connected with it:

3.4.7.2. By writing documents for Unesco, or analysing and commenting on documents sent for their consideration;

3.4.7.3. By supplying Unesco with important information on Fundamental Education matters or with documents or materials which may come into their hands;

3.4.7.4. By stimulating the Fundamental Education Campaign and encouraging an informed and active interest in Fundamental Education through lectures, radio broadcasts, and films, the writing of pamphlets or articles for the press;

3.4.7.5. By visiting, as Unesco's expert consultants and advisers, Fundamental Education Projects in their own and other countries;

3.4.7.6. By attending Regional Study Conferences;

3.4.7.7. By attending National and International Conferences as Unesco's representatives;

3.4.7.8. By attending occasional meetings in Paris.

3.4.8. To ask the Panel of Experts in 1948:

3.4.8.1. To give further examination to such recommendations in Part IV of Document F. E. Conf/6 (Fundamental Education Definition and Programme) as have not been the subject of specific resolutions in this Conference and to make recommendations;

3.4.8.2. To review the various ways in which Mass Communications can be of use in Fundamental Education projects and the relative value of different techniques of Mass Communications.

3.4.8.3. To consider the emphasis to be given to community needs and community resources in developing Fundamental Education programmes.

3.4.9. To take account of the recommendations of the Panel of Experts in the development in 1948, subject to the approval of the Executive Board, of the Programme of Fundamental Education approved by the Conference.

3.4.10. Regional Study Conference.

3.4.10.1. Before any further Regional Study Conferences on Fundamental Education are
planned, to review the results of those held in 1947 and to make use of the experience thus gained in future planning.

3.4.10.2. In this review and planning to pay special attention to the areas to be included, the scope of expert participation, the preparatory work for the conference, and the available budgetary provision.

3.4.11. Pilot Projects. To co-operate with Member States in establishing or assisting, with adequate staff, "Pilot Projects" in Fundamental Education.

3.4.11.1. To continue to develop the Pilot Projects approved in 1947 in China and East Africa, and to develop, within the East African Pilot Project, as a comparative experiment with the Nyasaland enterprise, Unesco's participation in the Tanganyika agricultural development scheme under the British Overseas Food Corporation.

3.4.11.2.1. Subject to the subsequent provisions of this resolution, to explore all appropriate means to assist the financing of the "Pilot Project" in Haiti, to which Unesco is committed.

3.4.11.2.2. To appoint a Director to be in charge of the Project:

3.4.11.2.3. To seek the co-operation of the United Nations and Specialized Agencies in seconding a small nucleus of senior, highly qualified personnel, expert in fields outside Unesco's competence, who would work under the Director appointed by Unesco;

3.4.11.2.4. In addition to maintaining the salaries of export staff (Director and Temporary Consultant) already included in the proposed budget for 1948, to make a contribution to the cost of the Project not exceeding 20 per cent of the total cost of $66,000, provided that the remaining 80 per cent must be found from sources outside Unesco's budget and must be obligated before Unesco's contribution be paid; on the understanding that this contribution would be made to the Haiti Project on account of the commitments already undertaken to Haiti by Unesco; and that this contribution by Unesco will not constitute a precedent to be followed in other Pilot Projects.

3.4.11.3. To establish one more Pilot Project in 1968, the location of the Project to be determined by the Director-General and Executive Board with due regard to the regional distribution of existing Pilot Projects and the needs and potentialities of the areas proposed.

3.4.11.4. In all Pilot Projects to observe the following conditions:

3.4.11.4.1. That in each Pilot Project new techniques or methods of Fundamental Education should be tried in the field.

3.4.11.4.2. That Unesco should provide and, if necessary pay for, new educational materials (books, films, film strips, etc.) for use in the Project.

3.4.11.4.3. That Unesco should attach to the Project one or more salaried expert consultants.

3.4.12. Associated Projects. With the co-operation of Member States, to link up as Associated Projects, within Unesco's network, important enterprises in Fundamental Education in all parts of the world. In an associated project the responsible authorities will appoint their own liaison officer with Unesco, send to Unesco general and technical reports on its progress and receive in return relevant documents and material distributed by Unesco. Personal contact will be established with as many as possible of the Associated Projects by occasional visits of a Unesco travelling Expert Consultant or of other members of Unesco's staff or Panel of Experts.

3.4.13. Concluding Conditions. In developing the Fundamental Education Programme in 1948, the Director-General shall give due regard to the following considerations:

3.4.13.1. That in further study of the programme, the needs of the individual for the development of his native resources of intelligence, and not merely his economic betterment, be kept in mind.

3.4.13.2. That it is more important to devote Unesco's efforts to developing Fundamental Education programmes on the basis of community needs and resources than to try to arrive at an arbitrary conclusion as to a minimum standard of education applicable to all countries and peoples.

3.4.13.3. That the obligation of the more
highly developed States includes not only assistance to the less developed areas but positive action to promote Fundamental Education among the less privileged groups within their own borders.

3.4.13.4. That Unesco recognize the necessity of utilizing, after consultation with the Government or the National Commission of the country concerned, the resources not only of governmental but of all appropriate non-governmental agencies and institutions.

3.5. Adult Education. The Director-General is instructed:

3.5.1. To collect and disseminate information on new techniques and methods in adult education, and

3.5.2. In collaboration with adult education organizations, leaders and persons prominent in adult education, to produce materials on international affairs suitable for adaptation and extensive use by adult study groups. A Conference for leaders and workers in adult education for international understanding shall be convened when sufficient information is available, if possible in 1948.

3.6. Work with Universities. The Director-General is instructed to call together a meeting of representatives of universities:

3.6.1. To consider plans for the development of an international association of universities.

3.6.2. To consider the problem of equivalence of degrees, utilizing data which has been requested by Unesco in 1947 from international associations concerned.

3.6.3. To consider how education in international relations within universities may be promoted.

3.6.4. To discuss ways and means whereby universities may fulfil their mission in national life.

3.6.5. To consider how closer co-operation between universities and Unesco may be promoted; and

3.6.6. To study the possibility of organizing in certain universities throughout the world, international departments consisting of scholars, professors, and educators from foreign countries.

3.7. Educational Seminars. The Director-General is instructed:

3.7.1. To arrange for the conduct, in 1948, of at least three Seminars in Education. Each seminar shall be held in a different region but with all Member States invited to participate in all seminars. Unesco should bear the administrative expenses and the cost of board and lodging of the participants. The Seminars should deal with selected aspects of the total range of education. Recommended topics are: 1. Education of teachers; 2. Education of pre-adolescent children; 3. Education through youth organizations; and 4. In collaboration with the United Nations, education about the United Nations and its Specialized Agencies.

3.7.2. To assist in the organization of a Seminar on regional problems of education in Latin-America if requested to do so by the Pan-American Union, provided that the major financial support must come from the participating states.

3.8. Teaching of International Understanding in Schools.

3.8.1. The Director-General is instructed:

3.8.1.1. To confine the Enquiry on Education for International Understanding during 1948 to teaching regarding the United Nations and its Specialized Agencies, and to carry on this work in close co-operation with the United Nations and other Specialized Agencies.

3.8.1.2. To sponsor in 1948 two competitions for young persons in order to stimulate wide public interest in the work of Unesco.

3.8.2. The Executive Board is instructed to consider measures which might be recommended to Member States to encourage the establishment of teaching programmes about the United Nations in their schools and institutions of higher learning, with particular emphasis on such instruction in elementary and secondary schools.

3.9. Improvement of Text-books and Teaching Materials. The Director-General is instructed to continue the work for the improvement of text-books and teaching materials according to
the programme adopted by the First Session of the General Conference.

3.10. Consultative Educational Missions. The Director-General is instructed to make arrangements, if possible, for educational missions to be sent to Member States on their request, for survey, consultation and advice on the re-organization of educational systems (particularly in war-devastated areas) and on the development of educational plans and practices intended to increase international understanding. These missions would include, where possible, educational administrators and representatives of teachers' organizations.

3.11. Teachers' Charter. The Director-General is instructed:

3.11.1. To invite associations of teachers to prepare drafts for a Teachers' Charter, and to recommend that, in such drafts, the principles which it is Unesco's task to propagate and preserve be fully observed and especially that no bar founded on distinctions of race, colour, sex or creed should operate in any way in any branch of the teaching profession.

3.11.2. To provide services as a clearinghouse for collecting and disseminating such drafts and for distributing to Member States and organizations information bearing on the proposed Charter.

3.11.3. To assemble relevant information concerning the social position and status of teachers in the various countries and concerning their economic position (such as the purchasing power of salaries, comparison of teachers' salaries with those of other groups, and conditions of appointment, tenure, promotion and retirement).

3.12. Educational Charter for Youth. The Director-General is instructed to promote the initiation of an international study of the barriers hampering access to education for all, looking toward an international Charter for Youth. This Charter for Youth should specify that no bar founded on distinctions of colour, race, sex or religion should operate against any group of young people: that no young person should be deprived of instruction suited to his capacities, by reason of financial handicap; and that certificates awarded should give the same right to all.

3.13. Draft Convention for International Understanding through Education. The Director-General is instructed:

3.13.1. To prepare for consideration at the 1948 Conference a draft convention under the terms of which the Member States may agree, within the limitations and powers of their respective constitutional and legal provisions regarding the control and administration of education, to direct the programmes of their respective educational systems at all levels to the end of international peace and security.

3.13.2. To give due regard, in this connexion, to the provisions of Article 1 of the Constitution of Unesco, the provisions of Articles 55 and 56 of the United Nations Charter, and the Proposals of the Mexican Delegation to the Second Session of the General Conference; and

3.13.3. To suggest to Member States that they undertake experiments in education for international understanding to the end of extending instruction in international understanding eventually to all branches of education.

3.14. The Arts in General Education.

3.14.1. The Director-General is instructed:

3.14.1.1. To make use of the comments received from Member States upon the draft questionnaire already circulated on Music and the Visual Arts in General Education, and in consultation with three or four experts in these fields, to prepare a programme of concrete proposals for submission in 1948 to Member States for comment and subsequently to the Third Session of the General Conference.

3.14.1.2. To provide clearing-house services to Member States in these fields, concerning the availability of teaching materials, exhibitions, lists of available recordings and representative music, including folk-arts. In providing these services Unesco is to stimulate Member States and to publicize their work but without paying for any exhibitions, recordings or materials.

3.14.2. The General Conference recommends to Member States that they emphasize the role of the arts in general education.

3.15. Science in General Education. The Director-General is instructed to invite Member
States to submit to Unesco general statements on the rôle of science in general education in their communities.

3.16. Language. The Director-General is instructed:

3.16.1. To explore the possibilities of establishing, through international organizations and in consultation with appropriate existing bodies, facilities for co-operation between linguists and language-teaching experts.

3.16.2. To make widely available the materials that have been used to combat illiteracy and to teach a second or auxiliary language.

3.16.3. To appraise the relative effectiveness of these methods and consider other problems of linguistics, including the possibility of utilizing the teaching of languages to increase the mutual understanding of peoples.

3.17 Vocational Guidance and Technical Education. The Director-General is instructed:

3.17.1. To collaborate with the International Labour Office in its study and development of vocational guidance.

3.17.2. To recommend to all States that they orient technical education at all stages towards the achievement of the objectives of Unesco.

3.17.3. To give priority in the programme of technical education to the needs of those countries which, possessing natural resources, lack the means to utilize them.

3.18. Education Opportunities for Women. The Director-General is instructed to collaborate with the Commission on the Status of Women of the Economic and Social Council of the United Nations in promoting enquiries, through competent bodies, into educational opportunities open to women.

3.19. General Instructions Concerning Education Programme. In carrying out the programme, the Director-General is instructed:

3.19.1. To enter into negotiations with international organizations in education, in order to establish co-operative arrangements with them similar to those now in force between Unesco and the International Council of Scientific Unions.

3.19.2. To collect, collate and distribute in such languages as will be most useful, printed materials, including reports and lists of films, recording and other educational aids.

4. CULTURAL INTERCHANGE

4.1. Arts and Letters.

4.1.1. International Theatre Institute. The Director-General is instructed to continue to support by technical advice the creation of an International Theatre Institute, independent of Unesco, and to provide a limited secretariat for it during the formative stage.

4.1.2. International Music Institute. The Director-General is instructed to make preliminary enquiries for the establishment of an International Music Institute and to prepare proposals for furthering such a project for submission to the Third Session of the General Conference in 1948.

4.1.3. International Pool of Literature. The Director-General is instructed to extend the scope of the International Pool of Literature, for the supply to journals and reviews of published and unpublished material within Unesco’s sphere of interest.

4.1.4. Reproduction in Arts and Music. The Director-General is instructed:

4.1.4.1. To secure from appropriate agencies in all Member States for international distribution lists of the available fine colour reproductions of works of art by their national artists.

4.1.4.2. To draw up, in collaboration with experts selected with the assistance of the International Council of Museums, a list of available high-quality colour reproductions designed to illustrate the most important phases and movements in art. A list of these works and others not yet available in fine reproductions, but...
considered essential propery to illustrate such phases and movements, should be published and distributed throughout Member States.

4.1.4.3. To secure expert counsel for the preparation of portfolios containing series of colour reproductions of fine quality covering specific fields in the arts.

4.1.4.4. To publish and distribute a list of documentary films on art, and suggestions for additional films.

4.1.4.5. To publish and distribute a list of institutions possessing photographic archives of works of art.

4.1.4.6. In collaboration with experts and institutions concerned with music, to prepare a catalogue of world music, listing music which is already available in recorded form and music which should be recorded to supplement existing material; provided that the Director-General should seek sponsors to bear the cost of publication, which should not be borne by Unesco.

4.1.5. Reproduction of Unique Objects. The General Conference recommends to all Member States that they compile lists of their unique works of art, of scientific objects and of documents, and that they make as soon as possible at least four reproductions of each for deposit in centres where their preservation can be assured. To this end, the Director-General shall assist Member States with advice on reproduction techniques and, in co-operation with Member States, shall study the question of sites for depositories for reproduced material.

4.1.6. Customs Barriers for Art. The Director-General is instructed to initiate enquiries into customs duties and other restrictions imposed by Member States on the importation of original works of creative art with a view to exploring the possibility of reducing or eliminating them.

4.1.7. Films to popularize Art. The Director-General is instructed to direct the attention of experimental documentary film production centres in several countries to the potentialities of the use of their resources and techniques for the popular presentation of the arts and the popularization of science.

4.2. Translations of Great Books. Unesco will, in 1948, continue to put into effect the measures required for the execution of the plan on which the Organization has embarked in conjunction with the Economic and Social Council of the United Nations.

4.2.1. The Director-General is instructed:

4.2.1.1. In continuation of the work of the Conference of Allied Ministers of Education, and in response to the invitation of the Economic and Social Council of the United Nations, to make a plan for the translation of classics, for submission to the Council by 1 June 1948, and to keep the Council informed of the progress of work, seeking in return all possible aid for the projects from the United Nations;

4.2.1.2. To prepare plans for ensuring adequate translation of:

4.2.1.2.1. The works of classic reputation to which the Economic and Social Council refers;

4.2.1.2.2. Contemporary works not only in the field of literature, but also in the fields of philosophy and of social and natural science;

4.2.1.3. To summon an International Committee of Experts to review recommendations from Member States and other sources, to prepare the final lists and proposals and to report;

4.2.1.4. To examine and seek means by which to assist smaller countries to participate in this project.

4.2.2. The General Conference recommends to Member States that, wherever possible, through their National Commissions, they should set up a Committee of Experts to prepare lists of literary, philosophic and scientific works with a view to eventual translation, and should cooperate with Unesco through the various stages of the project.

4.3. Philosophy and Humanistic Studies.

4.3.1. Philsophic Round Tables. The Director-General is instructed:

4.3.1.1. To organize in 1948, in conjunction with the Amsterdam International Congress of Philosophy, round-table discussions dealing with certain philosophical concepts which have special concern for Unesco's purposes.
4.3.1.2. To ask a number of philosophical or general cultural reviews to devote special numbers to symposia dealing with these subjects, in conjunction with the round-table discussions. A suitable number of copies should be distributed by Unesco.

4.3.2 Co-operation with Won-Governmental Organizations. The Director-General is instructed:

4.3.2.1. To promote the establishment of an International Council of Associations concerned with philosophy and the humanistic studies, similar to the International Council of Scientific Unions.

4.3.2.2. To ask specialized international organizations to assist in the movement of ideas and the dissemination of knowledge by such measures as the following:

In 1948 working agreements will be made with and services will be asked from, the international organizations of philosophers, historians and linguists. Examples of such services are abstracts, surveys of work accomplished during the war years, periodical bibliographies mentioned in 2.3.3.4. and, later, bulletins and yearbooks containing scientific information, or collections of such documents as may further the aims of Unesco.

4.3.2.3. To request the International African Institute to present a report concerning plans for research to be undertaken on the native cultures of Africa in order to further the purposes of Unesco.

4.3.3. Regional Centres. The Director-General is instructed:

4.3.3.1. To consider in 1948 the possibility of setting up an experimental regional centre of cultural co-operation in the Near and Middle East.

4.3.3.2. To submit proposals to the Executive Board either for action in 1948 or for consideration at the Third Session of the General Conference.

4.4. Museums. The Director-General is instructed:

4.4.1. To provide for the exchange of information concerning museums, their techniques, modern methods of presentation and other aspects of their work.

4.4.2. To stimulate and promote and to develop a plan for organized exchanges of exhibitions and collections, including in particular, the international circulation of Unesco exhibitions of contemporary works of art accompanied by appropriate catalogues, such exhibitions to be prepared if possible by Member States, National Commissions or Co-operating Bodies? and appropriate professional organizations.

4.4.3. To seek means to enlist the cooperation of museums in all applicable Unesco programmes such as Fundamental Education, Adult Education, Arts and Sciences.

4.4.4. To investigate and report to the Third Session of the General Conference on the proposal for international co-operation between museums through the development of foundations by co-operating governments for exchanging professionals and students and books, works of art, collections, exhibits, and other materials between countries.

4.5. Access to Archaeological Sites. The Director-General is instructed to consult with Member States on measures designed to secure every possible access by archaeologists of all countries to archaeological sites; and, in particular, to request the International Council of Museums to put forward plans for consideration by the Third Session of the General Conference for submission to Member States.
5. HUMAN AND SOCIAL RELATIONS

5.1. Tensions Affecting International Understanding.

5.1.1. The Director-General is instructed to promote:

5.1.1.1. Enquiries into the distinctive character of the various national cultures, ideals, and legal systems, with the aim of stimulating the sympathy and respect of nations for each other's ideals and aspirations and the appreciation of national problems.

5.1.1.2. Enquiries into the conceptions which the people of one nation entertain of their own and of other nations.

5.1.1.3. Enquiries into modern techniques which have been developed in education, political science, philosophy and psychology for changing mental attitudes and for revealing the processes and forces involved when human minds are in conflict.

5.1.1.4. An enquiry into the influences throughout life which predispose towards international understanding on the one hand and aggressive nationalism on the other.

5.1.1.5. The preparation of a Source Book describing the work already under way in Member States in the study of tensions that arise from technological improvements and the resulting shift of populations. Before this is undertaken, information should be obtained about the intentions of the Economic and Social Council in this matter.

5.1.2. The Director-General is here to observe the following conditions:

5.1.2.1. He shall enlist the resources and distribute the work among universities and other research centres in the various nations, utilizing, wherever possible, National Commissions or co-operating bodies where they exist appropriate international organizations.

These organizations shall be free to propose such re-formulation of the projects enumerated above as may seem to them to be necessary either in order to ensure greater precision in the definition and delimitation of the projects or to enable them to investigate tensions with greater efficiency and by improved methods.

5.1.2.2. He shall encourage these bodies to apply comparable research standards and methods.

5.1.2.3. He shall use available resources of Unesco and seek governmental and private financial aid in carrying out the project.

5.1.2.4. He shall study methods whereby the findings of the investigations may be popularized and actions based on these findings may be undertaken by National Commissions and co-operating bodies and other appropriate organizations.

5.1.3. The Executive Board is requested to follow closely the development of this project and to guide the Director-General on any questions arising in the course of the year affecting the priority to be accorded to the various enquiries.

5.2. Philosophical Analysis of Current Ideological Conflicts. Unesco will in 1948 continue its enquiry concerning the philosophical principles of human rights. The Director-General is instructed to take the necessary steps:

5.2.1. To arrange for the preparation, by a philosopher, of a plan for an enquiry concerning the fundamental concepts of liberty, democracy, law, and legality, and concerning the influence on current ideological controversies of different views of such concepts and the actual or apparent conflicts which result therefrom.

5.2.2. To ask National Commissions, learned societies and other appropriate bodies to co-operate in the enquiries concerning these problems.

5.2.3. To convene a committee of experts to consider the replies and to draft a final report.

5.2.4. To consider how the results of this enquiry may be given wide publicity.

5.3. Humanistic Aspects of Culture. Unesco will in 1948 undertake, in the Humanities and Philosophy, a programme of enquiry into the humanistic aspects of cultures, from the point of view of their mutual relations and their subjective valuations. The Director-General is instructed:
5.3.1. To address to scholars and experts of the Member States of Unesco a series of questions concerning the idea held by a country, or by a group within a country, of its own culture and the relations of that culture with other cultures, individually or as a whole.

5.3.2. To submit the results of this enquiry to a meeting of experts called by Unesco to discuss them and to recommend the measures for dissemination to be taken subsequently.

5.4. Study of International Collaboration.

5.4.1. The Director-General is instructed:

5.4.1.1. To encourage and assist the study by social scientists in all Member States of the problems which arise within their respective fields from recent developments in international collaboration.

5.4.1.2. To this end he shall seek to obtain from the United Nations and other Specialized Agencies information regarding their structure and problems that will be of use to social scientists; and to make this information available to Member States.

5.4.2. The General Conference recommends to Member States that they draw the attention of social scientists to the importance of more extensive scientific study of the problems involved in international organization and collaboration; and, in particular, the importance for the social sciences of practical problems which are being encountered in the development of the United Nations and Specialized Agencies.

5.4.3. The Executive Board is requested to consider the extent to which special studies may be initiated by the Secretariat in co-operation with Member States and with the agreement of United Nations or Specialized Agencies, and is empowered to authorize initiation of such studies.

5.5. Methods in Political Science. The Director-General is instructed:

5.5.1. To promote a study of the subject-matter and problems treated by political scientists of various countries in recent research materials (scientific publications and high level textbooks), the various types of approach and emphasis, the methods, techniques and terminology employed and the quantity of production in recent political science.

5.5.2. To arrange for the preparation by a political scientist of a report on the above material, including recommendations towards the promotion of international standards in political science.

5.5.3. To bring this report to the attention of Member States, National Commissions or Co-operating Bodies where they exist, asking how best its recommendations may be implemented, and to what extent they would be prepared to co-operate in carrying them out.

5.5.4. To submit to the Third Session of the General Conference the results of this project in a form comparable to that of the publication Fundamental Education.

5.6. Social implications of Science. The Director-General is instructed:

5.6.1. To prepare, in co-operation with appropriate international organizations, a summary report on work for the popularization of science being carried on by existing national organizations; and to circulate this report to all Member States in order to encourage the establishment of organizations for popularizing science in those countries not possessing such organizations.

5.6.2. To draw the attention of governmental and other national and international information services to the many possible methods of popularizing science by means of radio, film, pamphlets, competitions, book clubs, science clubs and other means.

5.6.3. To stimulate the preparation and exchange, by various agencies, of material that will contribute to the popularization of science.

5.6.4. To request all Member States, National Commissions and Co-operating Bodies to initiate throughout each country group discussions and debates on the social and international implications of science, expressing the opinions of representatives of the Natural Sciences, the Social Sciences and the Humanities and others, and to report back to the Director-General. The Director-General should propose specific subjects to promote the holding of discussion on the same subjects in all countries. The
Directo-General should co-ordinate the results of these discussions with those of other appropriate bodies and send them to National Commissions and otherwise give them wide distribution.

5.6.5. To bring to the attention of the Secretary-General of the United Nations the importance of a wide understanding of the social implications of scientific developments.

5.6.6. To promote basic research on the social implications of science as shown in recent and earlier history, by seeking to obtain funds for at least three fellowships for representatives of diverse nations within the general programme approved for fellowships.

6. NATURAL SCIENCES

6.1. Field Science Co-operation Offices. The Director-General is instructed:

6.1.1. To maintain Field Science Co-operation Offices in the Middle East, the Far East and Latin-America and to establish an Office in South Asia in 1948, as undertakings of the highest priority within the Natural Sciences Programme. In this connexion the Director-General shall give due regard to the following consideration:

6.1.2. The effort and budget of the Latin-American Field Science Co-operation Office in 1948 shall be concentrated on specific liaison tasks and shall be closely co-ordinated with the Hylean Amazon project.

6.2. Latin-American Conference. The Director-General is instructed to convene a Panel of Experts in Latin-America to advise Unesco as to the best way in which the development of science in Latin-America may be assisted in the future; provided that the Governments and other Specialized Agencies of the United Nations concerned are prepared to pay the expenses of the meeting and that Unesco’s only expenditure shall be for the attendance of its own representative and, if necessary, that of an exceptional expert not nominated by his Government.

6.3. Hylean Amazon Institute. The Director-General is instructed to take steps to bring into being in 1948 an International Institute of the Hylean Amazon. To that end he shall:

6.3.1. Forthwith call a meeting of the Council, consisting of representatives of the nations and international organizations named in the report of the meeting of the Commission at Belem in 1947, together with representatives of any other country or international organization that may express itself as interested.

6.3.2. Use his best efforts to assure that the Executive Committee and the Survey Staff proposed in the report of the Belem Commission are set into motion as soon thereafter as possible.

6.3.3. In carrying out the above instructions 6.3.1. and 6.3.2., observe the following conditions:

6.3.3.1. Unesco’s role in the setting up of the Institute is to initiate and to stimulate. Without any financial commitment beyond 1948, Unesco shall in 1948 make available the sums necessary for the meeting contemplated in 6.3.1. and shall provide the temporary survey staff contemplated in 6.3.2. and shall make available the services of the Field Science Co-operation Office in Latin-America, as provided in 6.1.2. above.

6.3.3.2. Consult with interested Governments and organizations concerning the future
financing and administration of the Institute and present his recommendations to the Executive Board prior to the Third Session of the General Conference.

6.4. High Altitude Stations. The Director-General is instructed to convene a conference in Paris of expert delegates from Member States, appropriate international organizations and Specialized Agencies of the United Nations interested in the establishment and maintenance of high altitude stations for the study of the effects of high altitudes on life and of physical phenomena observable only at high altitudes, for the purpose of making recommendations to UNESCO and to the United Nations concerning international stations of this kind, provided that the expenses of attendance of the delegates be met outside the budget of UNESCO.

6.5. Cartographic Science. The General Conference recommends to the Secretary-General of the United Nations the urgency of adequate planning in the basic field of cartographic science; the Conference supports the proposal that the Secretary-General convene a meeting of experts, with representatives of the interested Specialized Agencies and international organizations, to consider proposals for international stimulation and co-ordination of cartography and to draw up recommendations for their execution; and the Conference records the readiness of UNESCO to send a representative to such a meeting.

Among the purposes of planning in cartographic science should be:

- the stimulation and co-ordination of cartographic activities in their several phases from original survey operations to the preparation of the finished map or chart based thereon;
- the establishment and co-ordination of adequate cartographic and related reference services in the respective Secretariats of the United Nations and the Specialized Agencies envisaging also support to existing international organizations in order to collaborate with them in their separate operations and to obviate any possible duplication; and
- generally to provide a point of union, reference and information at the service of the Member States and international organizations, whether the latter be governmental or nongovernmental in character.

6.6. Co-operation with Non-Governmental Organizations. The Director-General is instructed:

6.6.1. To further international scientific co-operation by means of grants-in-aid and other similar forms of assistance to international scientific and technological organizations, unions and societies.

6.6.2. To assist in the international organization of scientists engaged in the applied field of engineering, agriculture and medicine, provided that in the latter fields the necessary close co-operation with the Food and Agriculture Organization and the World Health Organization respectively be maintained.

6.6.3. To provide to scientific bodies within nations appropriate financial and other aid for carrying out scientific work of international significance along the lines of UNESCO’s aims, after consultation with the relevant Government or National Commission or Co-operating Body, with the International Council of Scientific Unions and with the appropriate specialized union, subject to regulations adopted by the General Conference.

6.7. Co-operation with Specialized Agencies. The General Conference recommends to the Food and Agriculture Organization and the World Health Organization that they give careful consideration to projects involving their co-operation with UNESCO, so that programmes such as that for Nutritional Science and Food Technology Field Teams may be put into effect as soon as possible.

6.8. World Centre of Scientific Liaison. The Director-General is instructed to continue the activities of the Organization which constitute a World Centre of Scientific Liaison. These include such activities as the scientific apparatus information service, measures toward standardization, abstracting and other scientific documentation, rationalization of scientific publications, scientific films, exchange of scientific persons, facilitation of movement of scientists across frontiers, world register of scientists and institutions, collaboration with the United Nations and with other Specialized Agencies in the field of applied science.
6.9. Protection of Nature. The Director-General is instructed:

6.9.1. To accept the invitation of the Economic and Social Council of the United Nations to participate in the preparations for, and the deliberations of, the forthcoming Scientific Conference on the Conservation and Utilization of Natural Resources.

6.9.2. To convene: at such time as he deems appropriate, an International Conference on the Protection of Nature, in accordance with the request of the Brunnen Conference in 1947.

6.9.3. To include in the agenda of the Conference mentioned in 6.9.2. above the question of preserving the natural flora and fauna of the Galapagos Islands: which belong to the Republic of Ecuador.

B. APPROPRIATION RESOLUTION FOR THE FINANCIAL YEAR 1948.

APPROPRIATION TABLE AND INFORMATION ANNEX

APPROPRIATION RESOLUTION FOR THE YEAR 1948

The General Conference resolves:

1. That, for the Financial Year 1948, the amount of $7,682,637 is hereby appropriated for the purposes indicated in the appropriation Table, Annex A.

2. Expenditures may be made only for such projects and services as have been approved by the Second Session of the General Conference and for such General Policy and General Administration activities as have been approved by that Conference, and shall be limited in accordance with the appropriations set out against each numbered heading of the three parts of the Appropriation Table.

3. Transfers within the Budget may be made by the Director-General subject to the following conditions:

(a) No transfers may be made from Part III to Part I or Part II of the Budget. Other transfers between the parts of the Budget may only be made with the prior approval of the Executive Board.

(b) No transfers shall be authorized to increase the total sum appropriated for personnel, except from the Reserve, under the conditions set out in Annex A.

(c) In Part I, transfers between objects of expenditure and between numbered headings shall be subject to the prior approval of the Board.

(d) In Part III transfers between numbered headings may only be made with the prior approval of the Executive Board; transfers between objects of expenditure may only be made subject to the approval of the Finance Committee of the Board.

(e) No transfer shall be made, except with the prior approval of the Executive Board, to increase grants-in-aid and emergency grants-in-aid beyond the amounts set out in the Appropriation Table and in Annex B.

4. The Director-General shall prepare and transmit to the Board and Member States before 1 February 1968 a detailed table setting out specific information concerning proposed expenditure on individual projects as provided in Section of the Financial Regulations, as approved by the Second Session of the General Conference.
## ANNEX A : APPROPRIATION TABLE

<table>
<thead>
<tr>
<th>CHAPTER I.</th>
<th>CHAPTER II.</th>
<th>CHAPTER III.</th>
<th>CHAPTER IV.</th>
<th>CHAPTER V.</th>
<th>TOTAL.</th>
</tr>
</thead>
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<tr>
<td>Conferences &amp; Meetings</td>
<td>Personal Services</td>
<td>Common Services</td>
<td>Grants-in-Aid and Emergency Grants-in-Aid</td>
<td>Initial Recruitment</td>
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### Part III. PROGRAMME

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<td>18,710</td>
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#### B. Programme Services in Special Fields:

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<td>7,500</td>
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<td>-</td>
<td>-</td>
<td>-</td>
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<td>350,000</td>
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</table>

### Grand Total

| Grand Total | 285,030 | 3,908,527 | 1,552,000 | 617,080 | 970,000 | 7,682,537 |

---

(a) Within the total appropriation for the project the Director-General is authorized to hold a conference on the Free Flow of Ideas. The reserve is to be applied primarily to cover further increases in the cost of living and of materials, provided that not more than $100,000 can be used for contingencies. (See footnote, Annex B.)
ANNEX B.

GRANTS-IN-AID FORMING PART OF CHAPTER V
OF THE APPROPRIATION TABLE

<p>| | |</p>
<table>
<thead>
<tr>
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<td>Fundamental Education</td>
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<tr>
<td>Education for Interna-</td>
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<tr>
<td>Philosophy and Human-</td>
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</tr>
<tr>
<td>Arts and Letters.</td>
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<tr>
<td>Libraries --- Reconstr-</td>
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<tr>
<td>Museums...</td>
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<tr>
<td>Social Tensions</td>
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<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>$ 391,950</td>
<td></td>
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</table>

ANNEX C.

INFORMATION ANNEX

1. The attached table shows the estimated cost of the projects contained in the resolutions approved by the Programme and Budget Commission. These resolutions were transmitted to the Budget Sub-Commission, costed by the Secretariat and then presented to the Budget Sub-Commission for their consideration. Each project contained in the resolutions was thoroughly discussed with the Chairman or Rapporteur of the Working Party, and the head of the section concerned. Any cuts in the projects or costs were only made after careful consideration of the ability of the Secretariat to carry through the projects provided for in the programme for 1948.

2. Owing to the shortness of time available to the Secretariat to calculate detail, and because certain reductions made in the total estimates during the last meetings of the Budget Sub-Commission have not yet been distributed among the individual projects concerned, these costs must be regarded as approximations. They were, however, considered sufficiently accurate to serve as a basis for the estimates prepared by the Secretariat for the appropriation table. These estimates can further serve the Executive Board as a guide in considering the detailed table referred to in the appropriation resolution, which will be presented by the Secretariat at the next meeting of the Executive Board.

3. The attached estimates do not include certain costs such as welfare, refund of national income tax, allowances, common services, rent, furniture and equipment, supplies, freight, cars, contracts, etc., which are now included in the programme costs in the appropriation table. Since these costs have been distributed by programme in the appropriation table there is a discrepancy between the total programme cost shown in the appropriation table and the total of $3,228,952 shown in these provisional estimates of costs of individual projects.

--- 31 ---
### Educational, Scientific and Cultural Reconstruction

1. Contacts with the United Nations. $9,400
2. Secretariat for Temporary International Council for Educational Reconstruction. $16,100
3. Services to International Voluntary Organizations $93,910
4. Purchase of Equipment. $175,000
5. Field Investigation in the Far and Middle East. $9,780
6. General Programme Services.. $64,639
7. General Programme Services... $9,400

**Total** $389,469

### Fundamental Education

1. To collect, analyse, and distribute technical information... $15,890
2. Panel of Experts. $15,490
3. Use of Mass Communication in Fundamental Education Projects. $2,000
4. Pilot Projects :
   - (a) China and East Africa... $20,400
   - (b) Haiti. $31,200
   - (c) New Pilot Project... $15,900
   - (d) Associated projects. $2,000
5. General Programme Services... $47,240

**Total** $17,042

### Mass Communications

1. Stimulation of Production. $360,000
2. Survey of Technical Needs. $117,125
3. Removal of Obstacles to the Free Flow of Information. $26,610

**Total** $596,765

### Field Science Stations

1. Field Science Co-operation Office. $218,670
2. Latin-American Field Science Co-operation Office Staff Meeting. $1,000

**Total** $219,670

### Hylean Amazon Institute (I)

1. Hylean Amazon. $55,750

### Social Tensions Affecting International Understanding

1. Tensions Study... $128,060

### Exchange of Persons

1. Fellowship Clearing-House. $29,010
2. Direct Grants. $32,000
3. General Programme Services. $100,210

**Total** $261,220

### Education for International Understanding

1. Adult Education... $45,000
2. University Development... $36,910
3. Seminars. $154,905
4. Enquiry into International Understanding. $68,015
5. Textbooks. $30,000
6. Expert Assistance -Educational Missions. $70,000
7. General Programme Services... $45,990

**Total** $450,820

---

(1) $44,000.00 for Latin-American Field Science Co-operating office is to be co-ordinated with Hylean Amazon Institute.
## PROGRAMME SERVICES IN SPECIAL FIELDS

**Education**

1. War-Handicapped Children .......... 24,680
2. Youth Clubs, International Relations Clubs .. 12,070
3. Teachers' Charter and Co-operation between Linguists and Language and Teaching Experts 10,000
4. General Programme Services (included under Education for International Understanding)...

  $ 46,750

**Natural Sciences**

1. High Altitude Stations .............. 2,500
2. The Popularization of Science and Social Implications 22,350
3. Scientific Reconstruction ........... 14,530
4. Grants-in-aid international Scientific Organizations 240,000
5. General Programme Services ........ 128,920

  $ 406,300

**Social Science**

1. International Collaboration as a Problem in Social Science .... 22,190
2. International Standards in Social Science ...... 47,365
3. General Programme Services ............ 57,965

**Philosophy and Humanities**

1. Service Contract with International Council of Museums .... 500
2. Action for Re-Grouping of Non-Governmental International Organizations .... 11,500
3. Assistance to Publication of General Review of Scholarly and Scientific Information .... 4,000
4. Action by Unesco leading to the Federation of Non-Governmental International Organizations 7,500
5. Experiment in Regional Cultural Liaison .... 6,800
6. Work with the International African Institute .......... 1,000

8. Philosophic Round Tables .......... 5,000
9. Work with Philosophical Journals .......... 4,500
10. Philosophical Study of Ideological Conflicts ...... 9,300
11. Publication of Book of Human Rights 8,800
12. Service Contracts with Organizations of Philosophers and Philosophical Journals and Round Tables and Symposia .... 5,000
13. Inquiry into Inter-relations of Cultures ..... 6,825
14. General Programme Services ....... 50,210

  $ 141,615

**Arts and Letters**

1. Art in General Education .......... 8,750
2. Encouragement of High Quality Reproductions 23,920
3. International Theatre Institute .... 5,500
4. International Literary Pool .......... 9,620
5. General Programme Services ....... 72,207

  $ 119,997

**Libraries**

1. Libraries Reconstruction Clearing House 40,330
2. Public Libraries 41,590
3. Bibliography, Documentation and Abstracts 33,930
4. General Programme Services ....... 32,401

  $ 148,351

**Museums**

1. Exchange of Information, Persons and Materials .... 44,980
2. Museum Services 17,930
3. General Programme Services ....... 13,490

  $ 76,400

**Grand Total All Projects** $ 3,228,952
IX. RESOLUTIONS ADOPTED ON THE REPORT OF THE ADMINISTRATIVE AND EXTERNAL RELATIONS COMMISSION

REPORT OF THE ADMINISTRATIVE AND EXTERNAL RELATIONS COMMISSION

Rapporteur: Mr. E. II. BROOKES (South Africa).

The Commission elected Dr. Han Lih-Wu of China as its Chairman and Dr. Howard E. Wilson of the United States of America as its Vice-Chairman, and considered the subjects mentioned in Annex 1 to this Report.

Introduction - The work of the Commission falls into two parts - administration, including financial and staff questions - and external relations. This year, perhaps of necessity, more time was given to the first half of the work, without derogation to the great importance of the second.

Before proceeding to a detailed enumeration of the action taken with regard to the administrative half of the Commission’s work, it seems right to adopt the somewhat unusual procedure of first summing up the general effect of its recommendations and the spirit in which it has made them.

The Commission as a whole gave the most detailed and assiduous attention to this part of its work, and has laid down what it believes to be sound foundations for future policy. We found ourselves faced with many of the inevitable disadvantages of an organization which was necessarily a hastily improvised one and called to guide Unesco as to the principles on which future administrative police should be based. There were differences of emphasis in our discussions, but a general measure of agreement, that, combined with a sound and prudent financial administration and a serious effort to avoid extravagance, waste and overlapping, should be a policy of building up a more permanent staff, adequately remunerated, their recruitment better distributed geographically than at present, its members competent in every case for the work entrusted to them, and assisted to cope with the difficulties of life at Unesco’s headquarters. The comprehensive resolution which appears as Annex IV sums up the common mind of the Commission, on these matters. The Commission looks confidently to the working-out of these principles by the Director-General during the forthcoming year, and to a process of consolidation and good organization, combines with a judicious policy of progress in the new fields approved by the General Conference.

FINANCIAL QUESTIONS.

The Commission considered with care the Report of the Executive Board on the financial administration of the Organization, and also the Auditors’ Report, and, recognizing the serious nature of the latter document, was pleased to note the steps taken to prevent the recurrence of financial irregularities. The Commission, however, desired to ensure that as far as possible every loop-hole for irregularity had been closed, and appointed a Special Sub-Committee to go into the matter with the Secretariat. The Report of this Sub-Committee, as approved by the Commission, is attached as Annex II, paragraph 5, and the Commission earnestly commends to the General Conference and through it to the Executive Board the directives contained in this report. Recommendations as to the scale and currency of contributions will be found in Annex II, paragraphs 1 and 2 respectively, and recommendations as to Financial Statements in Annex 11, paragraph 4.

The Commission was troubled by the fact that a number of Member States are still in arrears with their contributions. Proposals to meet this situation are found in Annex II, paragraphs 3.

The Financial Regulations were subjected to careful review and certain amendments approved.
The Regulations in their amended form are attached in Annex III.

Staff Questions.

The Commission's recommendations as to the general principles of staff recruitment, organization and remuneration, are laid down, as already stated in Annex IV.

The Commission also went with care through the Staff Regulations and approved certain amendments. Annex V contains the amended Staff Regulations.

Organization Questions.

The Commission considered the measures taken to implement the principles of organization approved at the First Session of the General Conference, and the extent to which the organization was satisfactory in the light of the programme to be adopted for 1949, and passed the resolution attached as Annex VI.

Relations with Member States and Non-Member States.

The Commission has broken new ground with regard to the representation of Unesco in Member States, both by reconsidering first steps to implement the principle of Regional Offices and also by urging visits by key members of the Secretariat to strategic areas (see Annex VII, 1). The Commission feels strongly the urgent need of greater knowledge of the Organization and its work in Member States, especially those in remote parts of the world. The Commission has also advocated a change of policy regarding Non-Member States, in the direction of somewhat increasing the relative advantages of membership (see Annex VII, 5).

Further points of great importance are the resolutions indicating the future relations of the Organization with Germany and Japan (Annex VII, paragraphs 6 and 7 respectively).

Other matters on which recommendations are made are:

Technical Advice to Governments of Member States (Annex VII, 2).
Reports by Member States (Annex VII, 3).
General Policy concerning Recommendations to Member States and International Conventions (Annex VII, 4).

Trust and Non-Self-Governing Territories (Annex VII, 8).
Aid to Spanish children and students in exile (Annex VII, 18).

National Commissions and Co-operating Bodies.

The Commission had the benefit of a most useful report from a special Working Party on this subject, based on which is the resolution appearing as Annex VII, 9.

Relations with the United Nations.

A resolution was passed concerning budgetary co-ordination between the United Nations and Unesco (Annex VII, 10). This is, in the opinion of the Commission, a question of special importance, and the attention of the General Conference is accordingly directed to it.

Privileges and Immunities of the Specialized Agencies.

(See Annex VII, 11).

Relations with the Specialized Agencies.

(See Resolution in Annex VII, 12).

Relations with other Organizations.

The Commission considered the Director-General's Report on existing agreements with inter-governmental international organizations, and on existing agreements with non-governmental international organizations. It also considered the question of future relations with non-governmental international organizations, including the bases on which grants-in-aid should be paid. Its resolutions on these matters appear as Annex VII, paragraphs 13 to 17. The Commission specially draws the attention of the General Conference to the important proposed directives on the subject of future relations with international non-governmental organizations contained in Annex VII, 17.

Conclusion.

In conclusion the Commission trusts that, facing as it has done, an unusually heavy task, it has succeeded in laying down principles which
are sound and which should put the good ship "Unesco" in a satisfactory condition for the voyages of adventure and discovery which it should make, resisting both the temptation to let it put out to sea in an unseaworthy condition, and also the temptation to keep it safely and ingloriously in harbour.

Annex I. Agenda.

Annex II. Resolutions on financial questions:

(1) Scale of contributions of Member States;
(2) Currency of contributions of Member States;
(3) Payment of contributions;
(4) Financial statements;
(5) Financial administration;
(6) Revolving Fund for 1967 - adopted directly by General Conference without prior examination by any Commission.


Annex IV. Resolutions on staff questions:

A. (1) Long-term appointment policy;
(2) Geographical distribution;
(3) Selection of personnel on an impersonal basis;
(4) Review of experience, qualifications and achievements of present staff members;
(5) Regrading of staff members;
(6) Study of grades and salaries of staff members;
(7) Allowances;
(8) Living conditions of staff and other Unesco officials in Paris;
(9) Staff list;

B. Size of staff.

Annex V. Resolutions on the Staff Regulations;

Annex VI. Resolution on organization questions:

Annex VII. Resolutions on External Relations questions:

(1) Representation of Unesco in the main cultural areas of the world;
(2) Technical advice to governments of Member States;
(3) Reports by Member States;
(4) General policy concerning recommendations to Member States and International Conventions;
(5) General policy concerning co-operation with Non-Member States;
(6) Relations with Germany;
(7) Relations with Japan;
(8) Trust and Non-Self-Governing Territories;
(9) National Commissions and Co-operating Bodies;
(10) Relations with the United Nations;
(11) Privileges and immunities of the Specialized Agencies;
(12) Relations with the Specialized Agencies;
(13) International Bureau of Education;
(14) International Institute of Intellectual Co-operation;
(15) International Council of Scientific Unions;
(16) International Studies Conference;
(17) Relations with Non-Governmental International Organizations;
(18) Aid to Spanish children and students in exile.
ANNEX I.

AGENDA OF THE ADMINISTRATIVE
AND EXTERNAL RELATIONS COMMISSION

1. OPENING OF THE SESSION.
2. ELECTION OF THE CHAIRMAN, VICE-CHAIRMAN AND RAPPORTEUR.
3. ADOPTION OF THE AGENDA.
4. FINANCIAL QUESTIONS.
   (a) Receipt of the Report of the Executive Board to the General Conference on the financial administration of the Organization (document 2C/21);
   (b) Review of Auditors' Report (document 2C/2/41);
   (c) Review of Financial Statement for 1947 (document 2C/2, Annex D);
   (d) Scale of Contributions (document 2C/2/3);
   (e) Currency of Contributions (document 2C/2/4);
   (f) Review of Financial Regulations:
      (i) Amendments proposed by the Executive Board;
      (ii) Other amendments;
   (g) Review of other subjects considered in Report of Executive Board.

5. STAFF QUESTIONS.
   (a) Receipt of Report of the Director-General on measures taken to implement the Staff Regulations and Resolutions approved by the First Session, General Conference, on staff questions (document 2C/64);
   (b) Review of Staff Regulations:
      (i) Amendments proposed by the Executive Board;
      (ii) Other amendments,
   (c) Review of salary and allowance policy and structure;
   (d) Review of recruitment policies and practices including measures taken to assure adequate geographical distribution (Report of Director-General on staffing of Secretariat).

6. ORGANIZATION QUESTIONS.
   (a) Review of measures taken to implement principles of organization approved at the First Session of the General Conference.
   (b) Consideration of organization principles in the light of Programme to be adopted for 1948.

7. RELATIONS WITH MEMBER STATES AND NON-MEMBER STATES.
   (a) Member States:
      (i) Representation of Unesco in the main cultural areas of the world (document 2C/50);
      (ii) Technical advice to Governments of Member States (document 2C/49);
      (iii) Reports by Member States (document 2C/51);
      (iv) General policy concerning recommendations to Member States and international agreements (document 2C/48);
   (b) Non-Member States:
      (i) General policy concerning co-operation with Non-Member States (document 2C/25);
      (ii) Relations with Germany and Japan.
   (c) Trust and Non-Self-Governing territories (document 2C/51 (Rev.).

8. NATIONAL COMMISSIONS AND CO-OPERATING BODIES.
   (a) Establishment of National Commissions and Co-operating Bodies (document 2C/24);
   (b) Participation of National Commissions and Co-operating Bodies in the execution of the Programme (document 2C/47).

9. RELATIONS WITH THE UNITED NATIONS.
   (a) Implementation of the United Nations-Unesco Agreements.
   (b) Proposals for a consolidated United Nations-Unesco Budget (documents 2C/76 and 2C/76 Add. 1 (Rev. 1).
   (c) Privileges and Immunities of the Specialized Agencies (document 2C/2/5).

10. RELATIONS WITH THE SPECIALIZED AGENCIES.
    (Documents 2C/2/8 and 2C/4, pp. 79, 80.)
11. RELATIONS WITH OTHER ORGANIZATIONS.

(a) Consideration of the Director-General's Report on existing agreements with intergovernmental international organizations (document 2C/33):
   (i) International Bureau of Education;
   (ii) International Institute of Intellectual Co-operation.

(b) Consideration of the Director-General's Report on existing Agreements with non-governmental international organizations (document 2C/-22):
   (i) International Council of Scientific Unions;
   (ii) International Studies Conference.

(c) Future relations with non-governmental international organizations (documents 2C/7 5 2C/C2/9):
   (i) General plan of relationships;
   (ii) Grants-in-aid.

12. OTHER BUSINESS.

13. REPORT TO THE GENERAL CONFERENCE.

ANNEX II.

RESOLUTIONS ON FINANCIAL QUESTIONS

1. SCALE OF CONTRIBUTIONS FOR 1948.

Whereas the First Session of the General Conference decided that the scale of contributions for 1947 should be that adopted by the United Nations for the administrative budget, subject to such an adjustment as might be approved by the Executive Board to take account of the fact, that the membership of the United Nations and Unesco is not identical; and

Whereas the Executive Board, after such consultation with Member States as the Board considered desirable has established the scale of contributions for 1947 in accordance with the resolution of the First Session of the General Conference; and

Whereas several new members have joined Unesco since the 1947 scale was established, either by ratification or by admission by the Second Session of the General Conference; and

Whereas the contributions of these new members will enable some reduction in the percentage shares of all the Members included in the 1947 scale,

The General Conference adopts the following scale of contributions for 1948, which is based on the 1947 scale adjusted to take account of the new Members referred to above.

In approving the scale for 1948 the General Conference recognises

I. That the adoption of the scale does not set a precedent for any subsequent year;

II. The principle of establishing a ceiling on a maximum contribution to be paid by any one Member nation.

2. The principle of establishing a ceiling on a maximum contribution to be paid by any one Member nation.

<table>
<thead>
<tr>
<th>Scale of Contributions for 1948</th>
</tr>
</thead>
<tbody>
<tr>
<td>Australia</td>
</tr>
<tr>
<td>Austria</td>
</tr>
<tr>
<td>Belgium</td>
</tr>
<tr>
<td>Bolivia</td>
</tr>
<tr>
<td>Brazil</td>
</tr>
<tr>
<td>Canada</td>
</tr>
<tr>
<td>China</td>
</tr>
<tr>
<td>Colombia</td>
</tr>
<tr>
<td>Cuba</td>
</tr>
<tr>
<td>Czechoslovakia</td>
</tr>
<tr>
<td>Denmark</td>
</tr>
<tr>
<td>Dominican Republic</td>
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<tr>
<td>Ecuador</td>
</tr>
<tr>
<td>Egypt</td>
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<tr>
<td>El Salvador</td>
</tr>
<tr>
<td>France</td>
</tr>
<tr>
<td>Greece</td>
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<tr>
<td>Haiti</td>
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<tr>
<td>Hungary</td>
</tr>
<tr>
<td>India</td>
</tr>
<tr>
<td>Italy</td>
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<tr>
<td>Lebanon</td>
</tr>
<tr>
<td>Liberia</td>
</tr>
<tr>
<td>Luxembourg</td>
</tr>
<tr>
<td>Mexico</td>
</tr>
<tr>
<td>Netherlands</td>
</tr>
</tbody>
</table>

1. In accordance with United Nations practices which have left to the two countries to decide between themselves their respective shares, this assessment is given for both India and Pakistan.
<table>
<thead>
<tr>
<th>Country</th>
<th>1948 Contribution</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Zealand</td>
<td>0.58</td>
</tr>
<tr>
<td>Norway</td>
<td>0.58</td>
</tr>
<tr>
<td>Peru</td>
<td>0.23</td>
</tr>
<tr>
<td>Philippines</td>
<td>0.34</td>
</tr>
<tr>
<td>Poland</td>
<td>1.10</td>
</tr>
<tr>
<td>Saudi Arabia</td>
<td>0.10</td>
</tr>
<tr>
<td>Switzerland</td>
<td>1.67</td>
</tr>
<tr>
<td>Syria</td>
<td>0.14</td>
</tr>
<tr>
<td>Turkey</td>
<td>1.05</td>
</tr>
<tr>
<td>Union of South Africa</td>
<td>1.30</td>
</tr>
<tr>
<td>United Kingdom</td>
<td>13.38</td>
</tr>
<tr>
<td>United States of America</td>
<td>41.88</td>
</tr>
<tr>
<td>Uruguay</td>
<td>0.20</td>
</tr>
<tr>
<td>Venezuela</td>
<td>0.31</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>100,000</strong></td>
</tr>
</tbody>
</table>

The Conference further decides that any additional new Members in 1948 should be assessed for 1948 in accordance with the following method:

(a) In the case of Members of the United Nations, on the basis of the quotas which will be allotted to them in UNESCO for the following year, the Director-General being authorized to request from them payments on account on the basis of their percentages under the United Nations' scale for 1948. The subsequent adjustments shall be made after the adoption of the scale of contributions of UNESCO for 1949.

(b) In the case of any state which is not a Member of the United Nations, whose admission may be approved by the Third General Conference, the Executive Board, after consultation with the Standing Committee on Contributions of the United Nations, shall submit to that Conference a proposal relating to that State's contribution to the 1948 budget.

(c) The contribution so assessed shall further be adjusted, if necessary, to take account of the date at which new members join the Organization in accordance with the following formula:

- 100 per cent if they join during the 1st quarter;
- 80 per cent if they join during the 2nd quarter;
- 60 per cent if they join during the 3rd quarter;
- 40 per cent if they join during the 6th quarter.

with the exception that countries whose admission had been approved by the General Conference shall, if they ratify before the end of the year of their admission, be requested to pay only 25 per cent of the quota allotted to them for the following year.

The Conference also decides that this rule shall also apply to the countries whose admission was approved at the Second General Conference.

2. CURRENCY OF CONTRIBUTIONS.

The General Conference resolves that:

Contributions for the 1948 budget and deposits to the Revolving Fund, in 1948 shall be paid as follows:

1. In pounds sterling by the following countries:
   - United Kingdom;
   - Australia;
   - Egypt;
   - New Zealand;
   - Union of South Africa.

2. In Swiss francs by Switzerland.

3. In French francs by the following countries:
   - France;
   - Austria;
   - Belgium;
   - China;
   - Czechoslovakia;
   - Denmark;
   - Greece;
   - Hungary;
   - Italy;
   - Lebanon;
   - Luxembourg;
   - Netherlands;
   - Norway;
   - Poland;
   - Saudi Arabia;
   - Syria;
   - Turkey.

4. In U.S. dollars by the following countries:
   - Bolivia;
   - Brazil;
   - Canada;
   - Colombia;
   - Cuba;
   - Dominican Republic;
   - Ecuador;
   - Haiti;
   - Liberia;
   - Mexico;
The Director-General is authorized to accept payment in national currency of part of the contributions of those Member States in which Unesco maintains a field office and, if necessary, in which the next General Conference is going to take place. The Director-General, in consultation with the Member States concerned, shall determine that part of the contributions which could be paid in their national currency.

The Executive Board shall decide the currency in which the contributions of the States joining the Organization during the coming year shall be paid.

5. FINANCIAL ADMINISTRATION.

The General Conference resolves that the report, of the Executive Board be adopted subject to the report of the Sub-Committee appointed to examine it, as adopted by the Administrative and External Relations Commission, and that the Executive Board be requested to keep in view the contents of the Sub-Committee’s Report when submitting to the Third General Conference their report on the financial administration of the Organization.

APPENDIX I.

Report of the Sub-Committee appointed by the Administrative and External Relations Commission to examine the Report of the Executive Board to the General Conference on the Financial Administration of the Organization (2C/C2/1); together with the reports of the Auditors (2C/C2/1, Annexes 1 and 2).

1. We asked the Secretariat for information on certain points, and a copy each in English and French of the statement furnished to us in this connection by M. Poissel, Comptroller, is appended to this Report. We also had some oral discussions with M. Poissel on certain points.

2. It will be observed from M. Poissel’s statement that he could not give us information on several points because, he said, the material was not available in Mexico City. It is, therefore, not possible for us to submit a full report, as...
were a not in a position to examine all the relevant material. Subject to this limitation, we have attempted to examine the documents referred to us as fully as we could in the short time at our disposal and our findings are as follows:

(i) It is clear beyond doubt that, at least till the beginning of this year, the accounts of the Organization were kept in a most haphazard manner, not to put it stronger than that, and that there was hardly any control over accounts and expenditure.

(ii) From the Auditors' Supplementary Report of 18th September 1947 (2C/C2/1), and also from the examination which we have been able to make, it appears that considerable procedural improvements have been made and that if the system of financial accounting and control, as described by M. Peissel in his statement, is given effect to, we may expect the accounts for at least the last few months to be much more satisfactory. A correct judgment can, however, be arrived at only after the accounts have been audited next year and it is seen how the present system is working in fact.

(iii) With regard to the points on which M. Peissel has been unable to give us the required information, we suggest that he should prepare an additional statement on his return to Paris and submit it to the Executive Board for the latter's examination.

(iv) We trust that the Director-General will establish a Contract Committee without further delay, and we agree with the Comptroller's suggestions, (Appendix II, Question 2 (6)), that $6,000 may be substituted for $11,000 and $3,000 for $5,000 in Financial Rule No. 13.

(v) We recommend that the following Regulation, which, with verbal changes, is Financial Regulation No. 25 of the United Nations, may be added to the Financial Regulations of the Organization as Financial Regulation No. 13A (or No. 14, in which case the subsequent Regulations will have to be re-numbered):

No contract, agreement or undertaking of any nature involving a charge against the Organization exceeding $100 (£1, £S) shall be entered into, or have any force or effect, unless:

(a) Credits are reserved in the accounts to discharge any obligation which may come in course of payment in the financial year under such contract, agreement or undertaking;
(b) The charge is a proper one against the Organization; and
(c) Proof has been provided that the service is for the benefit of the Organization and the cost thereof is fair and reasonable.

The Auditors shall be invited to draw the attention of the Executive Board to any case where, in the opinion of the Auditors, any charge has been improperly made or was in any way irregular.

3. We accordingly submit the following resolution for the consideration of the Commission:

That the Report of the Executive Board (2C/C2/1) be adopted subject to the Report of the Sub-Committee appointed to examine it, and that the Executive Board be requested to keep in view the contents of the Sub-Committee's Report when submitting to the Third General Conference their Report on the financial administration of the Organization.

4. We should add that, while M. Chediak discussed the matter with us in the initial stages, he was unfortunately not able to join us when we drafted this Report.

APPENDIX II.

Note for the Sub-Committee of the Administrative and External Relations Commission in answer to certain questions relating to the Auditors' Report and the control of expenditure.

Mexico City
18 November 1947.

With reference to the note of the Chairman of the Sub-Committee of to-day's date, I beg to submit the following information on the questions raised by the Sub-Committee after their examination of the Auditors' reports. I regret that the fact that the General Conference is taking place far from the seat of Unesco will prevent me from supplying all the information required or, in some cases, to give information with desirable accuracy. I am afraid that if we were to require this information from Paris, it would not arrive in time for the Sub-Committee to report to the Commission.

QUESTION No. 1: A note on the present Finance and Accounts Organization, explaining as clearly as possible the duties and powers of each officer concerned. In what respect, if any, does the present set-up differ from that which existed at the time of the examination of accounts by the Auditor in July?

Financial responsibilities in Unesco are divided between the Bureau of the Budget and Administrative Planning and the Bureau of the Comptroller. The various spheres of activities of the two Bureaux are set out in the Budget Document for 1948 (document 2C/2, pages 18 and 19).

The financial responsibility of the Bureau of
the Budget consists in the preparation of the Budgetary estimates for the following year and the allotment of Budget appropriations during the financial year. It exercises also a certain control over approval of certain types of expenditure such as control of manning tables, travel authorizations, etc. The allotment procedure is regulated by rules 1 to 6 of the Provisional Financial Rules. It provides the possibility of carrying out at regular intervals (in practice every three months) a review of the activities of the Organization in terms of their financial implications. Requests for allotments are submitted by each section of the Organization and the Bureau of Budget must be satisfied that the allotment required under each chapter and item of the Budget are within the available appropriations, and in accordance with the comparative needs of all services and the programme adopted by the General Conference. The final allotments are submitted by the Budget Officer to the Deputy Director-General for approval (regulation 12 of the Provisional Financial Regulations) and notified to the Comptroller.

The Bureau of the Comptroller has a threefold task:

(1) Keeping of the financial records of the Organization.

(2) Control of the execution of the Budget by approving both the obligations before they are incurred and the expenditures before they can be certified for payment.

(3) Management of the funds of the Organization.

Its organizational structure is based on these three functions. It is sub-divided in three sections under the Comptroller, who is assisted by two officials dealing mainly with general financial questions, such as financial procedures, exchange problems, contributions of Member States, etc.

The first section deals with the Control of Obligations and Expenditure and also, for convenience’s sake, as will be explained later on, keeps the Budget accounts.

It is sub-divided into three small Units:

(1) Control of Obligations and Budget Accounts Unit.

(2) Pay-roll Unit.

(3) Control of Expenditures other than Pay-roll Unit.

(1) Control of Obligations.

According to Financial Rule No. 9 " No authority or order to incur an obligation shall be given without the prior approval of the Comptroller, except as provided in Rule 15 herein " (Rule 15 deals with obligations incurred by engaging staff members, expenditure under $ 25 and expenditure incurred by regional offices.)

Therefore all other kinds of expenditure must be examined by this section before they are incurred.

The examination is made from the point of view of:

(a) Availability of funds (that is why it has seemed more expedient to have the Budget accounts kept in the same Section).

(b) servance of financial rules and regulations

(c) Concordance of the proposed obligations with decisions of the General Conference or the Executive Board. The auditors have quite rightly pointed out that the only official responsible for certifications that any expense incurred conforms with the directives and policies of Unesco is the Comptroller.

(d) Economical use of the funds of the Organization.

This sub-section of the Comptroller’s office consists now of one obligation accountant and two book-keepers in charge of recording the Budgetary accounts.

The Obligation accountant examines all proposals for commitments and prepares them for decisions either by the Head of the Control of Obligations Section, to whom the Comptroller has delegated his authority for approval of certain types of obligations (travel authorizations, for instance, purchases under $ 200) or by the Comptroller himself.

Once approved, the obligation is entered into the Budget accounts (allotments subsidiary ledger) into which the allotments or any changes thereon have already been recorded.

(2) Control of Expenditure.

Two Units deal with this work: the Staff
Accounts or Pay-roll Unit and the \( \text{K} \) other expenditure control Unit “.

(a) Staff Accounts Unit.

Pay-rolls are prepared twice a month for salaries and every other week for allowances on the basis of information submitted by Personnel. The pay-roll is prepared by the Comptroller’s Office, then sent to Personnel for certification. A control register is kept of any personnel action taken in the interval of two pay periods. The alterations in the previous pay-roll resulting from these actions are checked and balanced, before payment, with this register.

The General Account Section keeps the Pay-roll Unit informed of any deductions that have to be made to the net gross: salary (i.e. the salary after deductions for Provident Fund, Medical Benefit contributions, etc.). The net salary is paid either by cheques prepared by the Pay-roll Unit, or by direct transfers to a local (Paris) bank or by transfer to a bank account outside France.

Five persons (3 accountants and 2 typists) are employed in this Unit.

(b) Other Expenditure.

Two persons are employed in this Section (it is hoped that a third one will be allowed in the 1948 Budget).

Their task consists in checking all claims for payment either by staff members for travel and mission expenses or by suppliers of goods and services. The check is made, first by verification that the expenditure has been properly approved by the Comptroller or on this behalf, then as to concordance between contract and invoice or between authorization and statement of claims, lastly by verification as to previous payments, advances, etc.

This Unit keeps a supplier’s ledger in which all payments made are recorded, thus preventing duplication of payments.

The payment vouchers and cheques are prepared by this Unit. The Head of the Control of Obligations and Expenditures Section verifies the operations of the Unit and certifies the vouchers for payment by the Treasury Section.

The second section of the Bureau of the Comptroller ii; the Treasury Section, which is responsible for the keeping of the funds of the Organization making disbursements and receiving monies due to Unesco.

The Treasurer has the special supervision of all aspects of this work. He exercises a further control on the payment and receipt vouchers that are transmitted to his section by the Control of Expenditure Section and, under him, the Cashier makes the actual disbursements by cash or cheque (which have to bear, except salary allowances cheques, two signatures: that of either the Treasurer or the Cashier and of one of the other members of the Comptroller’s office: the Comptroller and one of his special assistants). Thus the Comptroller can review any payment at any time.

The Cashier’s office is responsible for keeping the cash book and making a first, reconciliation of the Bank statements. The Treasury Section consists of five persons.

The General Accounts Section summarizes in the books of the Organization the operation of these two Sections. The accounts are coded according to a general accounting plan, which takes into consideration all operations that can be effected of a budgetary or non-budgetary nature. The books kept by the Control of Obligations and Expenditure Sections are merely subsidiaries of the General Journal and General Ledger kept by the Chief Accountant. The Bank reconciliations are explained under Question 6.

This Section is responsible for the preparation of the financial statements. It also keeps records of property acquired, stores kept, and general inventory. It prepares the work of the External Auditors.

The accounts are kept by Funds managed by the Organization: Budget (or general fund): Revolving Fund, Provident Fund, Cultural Reconstruction Fund, etc.

It is hoped that the Chief Accountant will have four accountants to assist him.

The above pattern of organization and methods has been applied progressively in the Comptroller’s Office since April last.

Up to that date, the duties of Treasurer and Chief Accountant were entrusted to the same person, and confusion existed as to the precise responsibilities of most of the officers in the Bureau. It must be pointed out that the Finan-
cial Rules, which really organized the accounting set-up, were issued only on 15 May 1947.

**Question No. 2**: A note explaining to what extent the suggestions made by Auditors in regard to control of commitments and expenditures (2C/C2/1, Annex 2, pp. 4 and 5) have been given effect to.

The Auditor, on 15 September 1947 made the following suggestions:

(a) Certifications by the Heads of Sections and by the Comptroller that the proposed expenditure conforms with the directives and policies of Unesco.

The formal certifications are either required (from Heads of Sections) or specifically indicated (by the Comptroller).

(b) Procurement Policy

Pending the elaboration of procedures on the subject, a task which is entrusted to the Bureau of the Budget and Administrative Planning, the Comptroller insists that all proposed commitments whatever their amount be submitted to him.

Owing to the disruption brought about by the General Conference in Mexico which prevents many decisions being taken in Paris on organization questions, the final Procurement Rules have not yet been issued. The Comptroller has instructed his staff in Paris of the result of a thorough examination he has personally made in New York on his way to Mexico, into the practice followed by the United Nations. Already the Director-General has agreed that a Contract Committee shall be established. The Comptroller feels that the maximum amount to which Financial Rule No. 13 makes reference should be reduced in the case of Unesco to $ 600 and $ 3,000 respectively.

(c) Control of Invoices.

Pending official approval of the Purchase Order, the suggested form to which the auditors refer has been put in use. A revision of this form to follow more closely the practice of the United Nations in the matter and to facilitate the various controls and checks, is under consideration.

The certification as to conformity of invoices with the prices, terms and descriptions of the purchase order or contract has been required by the Comptroller before payment is made.

Instructions have been given as regards the certification of the various records of commitments by the use of an improved payment voucher.

The practical suggestions as to certification on the invoices themselves or by attachment of an apron has also been complied with.

**Question No. 3**: Detailed statement of debts to and from Members of the Staff referred to in the Auditors’ report (2C/C2/1, Annex I-2).

It is not possible here in Mexico to give this information which is kept on our books in Paris, and it was not felt necessary to establish a duplicate set of accounts for the Conference. All cases reported by the auditor have been quickly investigated. Individual staff accounts are now maintained and accounts are cleared as expeditiously as possible.

**Question No. 4**: What are the present arrangements for the reconciliation of bank accounts?

As explained in answer to Question No. 1, the Chief Accountant is in charge of the reconciliation of the Bank Accounts as it is essential that such an operation be made by an officer outside the Cashier’s Office. As regards our New York and London bank accounts the reconciliations are up to date. So far as the Paris accounts are concerned we have secured, only in October, that our bankers, contrary to the French practice, send back with their statements the cheques that have been presented for payments. Such a step, which will apply to all cheques presented from 1 September, will help in expediting the reconciliations. The first cheques were sent back at the end of October.

**Question No. 5**: Have reclassifications, according to budgetary headings now been concluded? If so, are financial statements prepared monthly? Copies of such statements, if any, may be furnished (Ref. 2C/C2/1, Annex 1 and Annex 2, page 2).

All expenditure has been reclassified according to Sections, Chapters and items of the Budget and in conformity with the allotments codings. Indeed this operation was a prerequisite to the presentation of the Financial Statements which have been presented to the General Conference as Annex D of the Budget Document. In the state of the accounts disclosed by the Auditors’
Report, this operation has been a lengthy one and the Financial Statement referred to above, which give the state of expenditure up to 30 September, were the first ones issued.

Monthly statements are prepared. A letter from the Chief Accountant, received in Mexico by the Comptroller on 15 November, stated that the October statement would be ready by 16 November and despatched forthwith to Mexico. It will be communicated to the Conference as soon as received and duplicated.

**Question No. 6:** How many members of the staff purchased cars for private purposes out of the Organization’s funds and how many of them have reimbursed the Organization? Relevant dates may be given. What are the rules, if any, on this subject?

So far as I am aware no member of the staff ever purchased a car and of the Organization’s funds. 50 rules exist as to advances of funds by the Organization for that purpose. The case mentioned in the Auditors’ Report relates to the purchase of a car belonging to Unesco by a staff member and the remarks made are intended to show bad accounting as the car ought not to have been capitalized and the money paid for it ought to have been shown as a receipt and not as a deduction out of salaries.

**Question No. 7:** What are the arrangements for sending money on behalf of a member of the staff to his or her family in another country? How many members of the staff and what amounts are involved?

Document 2C/C2/4, in its annex, states the rules regulating this matter. Staff members, other than those of French nationality, are allowed to transfer part or the whole of their salaries and their savings through the Organization to their country of origin or to the country of residence of their family. This facility must not be used as a means of speculating on the exchanges. It does not apply to residence allowances.

It is not possible, without consulting the accounting records to give detailed information required as to numbers and amounts. As a rule most of the non-French members of the staff avail themselves of this facility. The great majority of the payments are made in dollars and in pounds sterling. Some are made in Swiss francs, Belgian francs, Danish and Swedish crowns, Egyptian pounds, etc. The payments in dollars are made by direct transfer from the Organization accounts in New York. Those in sterling (including those in Australian, New Zealand and South African pounds) are made by direct transfers from Unesco’s London account. Transfers in other currencies are made either from our New-York or Paris accounts according to facilities to obtain a good exchange rate or to the urgency of the operation.

**Question No. 8:** What amount was involved in the defalcations of the Cashier? Was any of it recovered?

The amount was Frs. 1,173,339. Unfortunately none of it was recovered. It appears from the proceedings in court that it was lost in gambling.

**Question No. 9:** Amount and details of expenditure between 15 September and 20 November 1966.

We have no means whatsoever in Mexico to answer this question.

**Question No. 10:** Reference Miss Wood’s Cash Fund (2C/C2/1 Annex 1, page 22). Are full details available now?

Miss Wood’s petty cash fund was discontinued, as the Auditors reported on 16 November 1946. The account was cleared by the unusual procedure of Miss Wood having to pay out of her own funds the salary advance of another member of the staff which was still outstanding. Miss Wood was reimbursed by a cheque drawn in her name in lieu of salary for the employee concerned.

**Question No. 11:** Are receipts for deposits (telephone, etc.) referred to on page 12 of 2C/C2/1 Annex 1, now available?

The telephone contract to which it is referred has been inspected since the Audit and receipts have been received for any deposits which are shown as such in the Financial Statements.

**Question No. 12:** Is evidence of Purchase of Restaurant items referred to on page 13 of 2C/C2/1 Annex 1, now available?
Having no record at hand I would not trust my memory to answer this point.

**Question No. 13:** Has the insurance claim for the car which was stolen (2C/C2/1 Annex 1, page 13) been realized?

When I left Paris discussions were still continuing with the insurance broker on this matter and no payment had yet been made. I am in touch with Paris on the subject.

**Question No. 14:** Is a suppliers' ledger maintained now? (2C/C2/1 Annex 1, page 15).

As explained in answer to Question No. 1, there is now with the control of expenditure unit an index ledger for every person outside Unesco to whom payment is made. A check is made before every payment and an entry into this ledger after payment.

**Question No. 15:** Is any amount now due from any member on account of his private travel? What is the present practice and what are the rules in regard to this matter?

It is possible that small amounts may still be outstanding on account of private travel, but these cases would be very few and apply to staff members who are no longer with Unesco. I have no detailed information here in Mexico. The travel office is instructed to issue tickets only on pre-payment shown by a receipt from the Cashier.

**Question No. 16:** Has the further claim of Maison A. Bellon for Frs. 162,500.00 (referred to on page 17 of 2C/C2/1 Annex 1) been settled and if so, how?

The position as regards this claim has not altered since the Auditors' Report. Unesco still maintains that this item of expenditure which relates to the First Session of the General Conference ought to be paid by the French Government in accordance with the existing arrangements.

Signed: G. L. Peissel.
Compotroller.

### 6. REVOLVING FUND FOR 1948

(Accepted directly by the General Conference without prior examination by any commission.)

The General Conference resolves:

1. The Director General is authorized to issue, in 1948, a call for a further $1,000,000 out of the $3,000,000 Revolving Fund established by the First General Conference, in order to bring it up to $2,000,000 in 1948.

2. The amounts deposited by Member States in 1947 to the Revolving Fund shall be set against the new allocations of deposits to be made for the financial year 1948, under 1, above. These deposits shall be calculated in accordance with the scale adopted by the General Conference for the contributions to the 1948 budget.

3. The Director General is authorized:

   (a) to advance from the Revolving Fund such sums as may be necessary to finance the appropriations under the 1948 budget, whether distributed or undistributed, pending receipt of contributions. Sums so advanced shall be reimbursed to the Revolving Fund, in accordance with Financial Regulations;

   (b) to advance from the Revolving Fund in 1948 sums not exceeding $50,000 to establish a staff housing and welfare fund, for the purpose of financing advance rental payments, guarantee deposits and working capital requirements for housing the staff of the Secretariat and to finance loans to the staff for the purchase of household furniture. Proposals for staff housing and loans involving advances from the Revolving Fund shall be approved by the Executive Board prior to establishment. All advances herein authorized shall be repaid to the Revolving Fund by 1 January 1949.

4. The Executive Board is authorized to advance from within funds available in the 1947 budget sums not exceeding $50,000 to finance a suspense account covering miscellaneous self-liquidating purchases and activities including the development of a commissary, providing that the persons benefiting from the operation of the commissary shall contribute on a co-operative basis towards the working capital required.
ANNEX III.

FINANCIAL REGULATIONS

(As revised by the Second Session of the General Conference.)

I. THE FINANCIAL YEAR.

Regulation 1.

The Financial Year shall be the calendar year 1 January to 31 December.

II. THE BUDGET

Regulation 2.

At the regular session of the General Conference the Director-General shall submit there to a budget showing the estimated income and expenditure for the ensuing year.

Regulation 3.

In the preparation of the Budget the Director-General shall consult with the Secretary-General of the United Nations in accordance with Article XVI, Section 3 (n) of the Agreement between the United Nations and Unesco.

Regulation 4.

1. The budget shall be voted on the basis of a summary table under the headings of:

   I. General Policy.
   II. General Administration.
   III. Programme operations, sub-divided by major activities. Each of these headings to be broken down by objects of expenditure (personnel, travel, etc.) on the model of the attached annex, it being understood that this presentation shall not exclude the administrative grouping or merging of programme units.

2. A detailed table shall be attached to the summary table setting out specific information concerning proposed expenditures on individual projects, similarly broken down by objects of expenditure.

3. The Budget shall be accompanied by:

   (a) A detailed statement of the estimated expenditure provided for under each chapter;
   (b) A statement showing the amount to be contributed by each member in accordance with the approved scale of contributions;
   (c) A statement of estimated income additional to (a) under appropriate headings;
   (d) A statement showing against the appropriations voted for the current financial years:
      1. The actual expenditure;
      2. The unobligated balances as at 30 June of the current year;
      3. An estimation of obligations for the second half of the current year.
   (e) A balance sheet certified by the Auditors showing, as at 30 June preceding, the financial position of the General Fund and all other funds administered by the Organization;
   (f) A list showing established posts as on 30 June, both filled and vacant, by organizational units identified by title and grade and indicating the salaries and allowances payable.

Regulation 5.

The Director-General shall submit the Budget to a Finance Committee appointed by the Executive Board from amongst its members. The Finance Committee shall prepare a report on the Budget which shall be transmitted along with the Budget, and its annexes to the members of the Board, to the Member States of Unesco and to the Secretary-General of the United Nations in sufficient time for consideration by them prior to the General Conference.

Regulation 6.

In approving the Budget of the Organization, the General Conference shall determine the total amount to be deposited in the Revolving Fund.

III. FINANCING OF BUDGETARY EXPENDITURE.

Regulation 7.

Expenditures within the Budget shall be financed by contributions made by Member States in accordance with the scale of allocations determined by the General Conference and from gifts, bequests and subventions received, in accordance with paragraph 3 of Article IX of the Constitution of Unesco. Pending the receipt of the foregoing contributions and funds, the budget may be financed from the Revolving Fund. Funds withdrawn from the Revolving Fund
shall be repaid within the current year from contributions received and in no case later than the end of the ensuing financial year.

Regulation 8.

After the General Conference has adopted the Budget and determined the amount to be deposited in the Revolving Fund, the Director-General shall:

(a) Transmit all relevant documents to Member States;
(b) Inform Member States of their commitments in respect of annual contributions to the Budget and their deposits to the Revolving Fund;
(c) Request them to remit their contributions to the Budget and deposits to the Revolving Fund at such time as the Director-General may determine.

IV. MISCELLANEOUS RECEIPTS.

Regulation 9.

The Director-General, with the approval of the Executive Board, may receive gifts, bequests and subventions, directly from governments, public or private institutions, associations and private persons, and shall administer them in accordance with these financial regulations.

In considering the acceptance of such gifts, bequests, and subventions, the Executive Board shall have particular regard to any immediate or ultimate financial liability to the Organization of Member States.

V. CURRENCY OF THE CONTRIBUTIONS.

Regulation 10.

The Budget of the Organization and the Revolving Fund shall be expressed in dollar currency.

Regulation 11.

The Contributions from Member States to finance the Budget and deposits from Member States to the Revolving Fund shall be assessed in a currency or currencies to be determined by the General Conference.

VI. APPROPRIATION OF FUNDS.

Regulation 12.

The adoption of the Budget by the General Conference shall constitute an authorization to the Director-General to incur obligations and expenditures for the purposes for which credits have been voted up to the amounts so voted, except that the approval of the Executive Board shall be required for grants-in-aid and subsidies to other organizations. The Director-General shall allot in writing the appropriations voted by the General Conference to the various headings of expenditures prior to the incurring of obligations, commitments or expenditures therefore. The Director-General may delegate his authority to make such allotments in writing to the Deputy Director-General but this authority shall not be delegated to any other official. A record shall be kept of such allotments and all obligations incurred showing at all times the amount available under each heading.

VII. TRANSFERS

Regulation 13.

Transfers within the Budget may be made only to the extent permitted by the appropriation resolution voted by the General Conference.

VIII. INTERNAL CONTROL.

Regulation 16.

The Director-General shall:

(a) Establish detailed financial rules and budgetary procedure in order to ensure effective financial administration and the exercise of economy;
(b) Cause an accurate record to be kept of all capital acquisitions and all supplies purchased and used;
(c) Render to the Auditors with the accounts a statement as at 31 December showing the supplies, in hand and the assets and liabilities of the Organization;
(d) Cause all payments to be made on the basis of supporting vouchers and other documents which ensure that the services and commodities have been received and that payment has not previously been made;
(e) Designate the officials who may incur obligations and make payments on behalf of the Organization;
(f) Maintain an internal financial control which shall provide for an effective current examination
or review of financial transactions in order to ensure:

1. the regularity of the receipts, disposal and custody of all funds and other financial resources of the Organization;
2. the conformity of all expenditure with the estimates voted by the General Conference; and
3. the economic use of the resources of the Organization.

Regulation 15.

No contract, agreement or undertaking of any nature involving a charge against the Organization exceeding one hundred dollars (U.S.) shall be entered into, or have any force of effect unless:

(a) Credits are reserved in the accounts to discharge any obligation which may come in course of payment in the financial year under such contract, agreement or undertaking;
(b) The charge is a proper one against the Organization; and
(c) Proof has been provided that a service is for the benefit of the Organization and the cost, therefore, is fair and reasonable.

The auditors shall be invited to draw the attention of the Executive Board to any case where, in the opinion of the auditors, any charge has been improperly made or was in any way irregular.

Regulation 16.

Tenders for equipment, supplies and other requirements shall be invited by advertisement, except where the Director-General deems that, in the interest of the Organization, a departure from the rule is desirable.

IV. The Accounts

Regulation 17.

The accounts of the Organization shall be kept in the currency in which the contributions shall be assessed. This shall not preclude the maintenance of subsidiary accounts in other currencies if this should appear desirable.

Regulation 18.

There shall be established one cash control record to which shall be credited all cash receipts accruing to the benefit of the Organization. The cash control record shall be divided into such subsidiary receipts classifications as may be deemed necessary.

Regulation 19.

Cash shall be credited to one or more bank accounts as required: branch accounts, or special funds which involve a separation of cash assets, shall be established as charges to the cash control record under appropriate rules to be made by the Director-General as to objects, purposes and limitations of such accounts and funds.

Regulation 20.

The accounts shall consist of:

(a) The Budget accounts showing:
   (1) The original appropriations,
   (2) The appropriations as modified by inter-budgetary transfers,
   (3) The original allotments and all modifications by transfer or otherwise and the unallotted balances,
   (4) The obligations against the allotments and the unobligated balances,
   (5) The cancellation of obligations and their liquidation by payments.
(b) A cash account showing all cash receipts and cash disbursements.
(c) Separate accounts for the Revolving and other Funds and for gifts, bequests and subventions received in accordance with Article IX, § 3. of the Constitution of Unesco, if the donor so requires.
(d) Property records showing:
   (1) Capital acquisition,
   (2) Equipment and supplies purchased, used and on hand.
(e) The Balance Sheet for the financial year as at 31 December.

X. Appointment of External Auditors.

Regulation 21.

The Executive Board shall appoint External Auditors in the manner, for the period and purposes, and under the conditions which it shall specify, and the Auditors shall prepare a comprehensive report for the preceding financial period.

The report of the Auditors shall be addressed to the Chairman of the Executive Board for submission to the Board. After consideration, it shall be transmitted to the General Conference by the Chairman of the Board with or without comment.
XI. CUSTODY OF FUNDS

Regulation 22.

The bank or banks in which the funds of the Organization shall be kept shall be designated by the Director-General with the agreement of the Executive Board.

Regulation 23.

Subject to such conditions as may be prescribed by the General Conference, the Director-General may invest monies which are not needed for immediate requirements, provided that the investments shall be made in gold or securities of, or guaranteed by, the Government of a Member State or by several Member States.

Regulation 24.

Appropriate separate funds shall be maintained for the purpose of accounting for unclaimed monies, monies received and held in suspense and for projects where the transactions involve a cycle of operations. The purpose and limits of each fund established shall be clearly defined by the appropriate authority.

XII. AVAILABILITY OF APPROPRIATIONS.

Regulation 25.

The balance of appropriations remaining unobligated at 31 December of the financial year to which they relate shall be surrendered by consecutive adjustment made in the Budget next presented.

Regulation 26.

Payments for outstanding obligations as at 31 December, for which accounts have been rendered, shall be made between 1 January and the last day of February and charged to the accounts of the previous financial year. At 1 March the unliquidated balance of such obligations shall be carried forward to the accounts of the then current financial year.

Regulation 27.

Appropriations shall remain available, to the extent that obligations are incurred under them, for a period not exceeding three years from the first day of the financial year to which they relate. Any part of the appropriation remaining unexpended shall be surrendered, by adjustment in the Budget next presented.

Regulation 28.

Rules made by the Director-General to carry out the provisions of these Regulations shall be communicated to the Executive Board for approval.

Regulation 29.

These regulations shall not be amended except by the General Conference but where it is proved to the Executive Board that some alteration or addition is urgently required, the Executive Board is authorized to approve and put into temporary operation such alteration or addition, but shall report thereon to the General Conference as soon as possible for final decision.

Regulation 30.

The present Regulations shall remain in force until altered by the General Conference.

ANNEX IV.

RESOLUTIONS ON STAFF QUESTIONS

A. The General Conference:

While appreciating the difficulties involved in the recruitment of staff and in organizing the Secretariat during 1947, and noting the action taken by the Executive Board and the Nominations Committee of the Executive Board during that year, considers that every effort must now be made to build up a permanent staff with adequate security, while at the same time avoiding wasteful and unnecessary expenditures.

To this end, the General Conference

Resolves:

(1) That at the earliest possible time the Director-General should initiate a long-term
appointment policy, subject to the Staff Regulations in force:

(2) That in the selection of staff due importance be attached to the consideration of geographical distribution. In this connexion the Director-General is instructed to take adequate measures to improve the present unsatisfactory situation, and the Executive Board is requested to follow closely the implementation of this policy;

(3) That in implementing the recruitment policy the Director-General should avail himself of all possible assistance from the United Nations, the Specialized Agencies, Member States, National Commissions or Co-operating Bodies, or if necessary, other sources, with a view to insuring integrity of selection on an impersonal basis;

(4) That the Director-General is instructed to institute, as soon as possible, a review of the experience, qualifications, and achievements of present staff members, with a view to replacing those staff members who do not measure up to the high standards of competence, integrity and efficiency which must be expected of staff members of Unesco, or whose services are no longer required in the light of changes in the Programme approved for the year 1948; and, further, to request the Director-General to report on the progress achieved on this review to the Executive Board at its meeting in February 1948, and to complete the review by 31 March 1948. In this connexion the Executive Board and the Director-General should also bear in mind the consideration of fair geographical distribution of the staff;

(5) That the Director-General is instructed to include, in the review of qualifications of personnel of the Secretariat, a consideration of the salary and grading of each incumbent and to effect at the earliest possible moment the necessary regrading where indicated;

(6) That the Director-General is instructed to make a study of the various grades of salaries for the staff, bearing in mind the real emoluments of the officials of the United Nations, of Specialized Agencies, and of various governments, holding posts of corresponding duties and responsibilities, particularly those living in Paris. The results of this study shall be submitted to the Executive Board and for consideration at the next General Conference;

(7) That the Director-General is instructed to examine without delay the question of the daily living allowance, and to consider the possibility of replacing this allowance by a system of allowances taking into account the special facilities indicated in paragraph (8) which will ensure a more equitable compensation for those variable and special costs that are not taken into account in fixing salaries and which are necessary to assure the staff of an adequate standard of living;

(8) That the Director-General is instructed to take steps to improve the living conditions of the staff and other persons residing in Paris who are attached to Unesco on official duty; and in particular:

   (a) to take immediate steps for the improvement of the meals served in the Unesco Restaurant;
   (b) to establish a well-stocked and comprehensive Commissariat which will enable them to buy food, clothing, and items necessary for personal health and comfort, this Commissariat to be operated on a non-profit basis;
   (c) to create, in co-operation with the French Government an effective housing service designed to assist members of the staff and other persons residing in Paris who are attached to Unesco on official duty to secure living quarters at a reasonable cost; and
   (d) to seek in consultation with the French Government an interpretation and, if necessary, an amendment of the Provisional Agreement with the French Government on Privileges and Immunities which will assure Unesco of the duty-free entry of supplies intended for the Commissariat and the Restaurant of Unesco, and fuel for necessary transport and heating, this special concession to be granted for the period of economic stress now prevailing in Paris.

The Commission suggests to the Budget Sub-Committee that provision be made in the Resolution relating to the Revolving Fund for a portion of the Working Capital to be advanced for these purposes subject to the approval of the Executive Board.

(9) That the Director-General is instructed to transmit to Member States, as of 30 June:

   (a) a list showing the names and nationalities of staff members of the Organization;
   (b) a breakdown of the staff by nationalities;
   (c) a list specifying the posts within each organisational unit of the Secretariat setting out designation and grade.

13. In view of the problems involved in
recruitment, training and management of the staff, the Commission recommends to the Budget Sub-Commission that the budget to be approved by the General Conference should not provide for any considerable expansion over the next twelve months in the total number of positions in the Secretariat as at the present date.

ANNEX V.

-STAFF REGULATIONS WHICH HAVE BEEN REVISED

**Regulation 7.**

Appointments to posts in the Secretariat shall be made on the basis of merit and in accordance with Article VI, paragraph 4, of the Constitution of Unesco.

The Director-General shall take the necessary steps to ensure that no persons who have discredited themselves by their activities or connections with Fascism, Nazism, or militarist aggression, shall be appointed to the Secretariat.

**Regulation 11.**

There shall be set up for all members of the staff a system of classification and a scale of salaries to be submitted for the approval of the General Conference. Changes during the year required by emergency conditions must be approved in advance by the Executive Board subject to review by the next General Conference.

The Director-General shall, however, be authorized to employ, where necessary to the work of the Organization, temporary personnel on special limited-term contracts outside the permanent classification plan.

**Regulation 21.**

The Director-General shall establish salary scales of members of the staff in relation to the system of classification, subject to the approval of the General Conference.

Pending the next General Conference, necessary salary scales may be established, subject to advance approval by the Executive Board and review by the next General Conference.

**Regulation 26.**

The Director-General shall, after consultation with the Secretary-General of the United Nations, make arrangements, after approval of the General Conference, under which members of the staff and their dependents shall receive medical and hospital benefits.

Necessary minor changes during the year shall be made only with the advance approval of the Executive Board, subject to review by the next General Conference.

**Regulation 28.**

Subject to subsequent right of appeal to the Appeals Board referred to in Regulation 29, the Director-General may take disciplinary action against members of the staff for minor offences and may suspend them from duty with or without pay or instantly dismiss them for persistent failure to give satisfactory service or for serious misconduct.

**Regulation 29.**

Any dispute arising between the Organization and a member of the staff regarding the fulfilment of the contract of a member of the staff, or arising out of disciplinary action, may be referred by the staff member concerned to an Appeals Board to be established by the Executive Board, on the model set by the United Nations. The Appeals Board shall consist of five members: a Chairman, to be appointed by the Executive Board, two members appointed by the Director-General, and two members elected by the staff.

**Regulation 35.**

Subject to such conditions as may be prescribed by the Director-General, Unesco shall pay the removal cost, travel expenses and travel allowances of members of the staff:

(a) Upon appointment to the Secretariat and on subsequent change of official station;

(b) When they are authorized to take home leave:
Regulations 36.

The Director-General shall issue special rules to cover children's allowances, education allowances, installation allowances, and other allowances, on the basis of a systematic and equitable plan after approval by the General Conference. Pending the next General Conference, necessary rules may be established subject to advance approval by the Executive Board and review by the next General Conference.

Regulation 41.

These regulations may be supplemented or amended by the General Conference. The Director-General shall report annually to the General Conference such staff rules and amendments thereto as he may make to implement these Regulations.

ANNEX VI.

RESOLUTION ON ORGANIZATION QUESTIONS

The General Conference assembled at its Second Session, recognizing that responsibility for the efficient organization and operation of the Secretariat rests with the Director-General,

Resolves:

1. That, as soon as the Programme has been adopted by the General Conference, at its Second Session, the Director-General shall make, as soon as possible, the necessary adjustment in the structure of the Secretariat to carry out that Programme.

2. That the Director-General issue as soon as possible a statement of the basic premises upon which the organization of the Secretariat is being established, and make available for public distribution a clear and concise description of the organization structure established to carry out the Programme approved by this General Conference.

3. That this resolution shall in no way restrict the flexibility nor prevent the modification of the organization structure as programme needs require.

4. That the Director-General shall report to the Executive Board on the action taken to implement this resolution.

ANNEX VII.

REGULATIONS ON EXTERNAL RELATIONS QUESTIONS

1. REPRESENTATION OF UNESCO IN THE MAIN CULTURAL AREAS OF THE WORLD.

With a view to making the aims, ideals and programme of UNESCO properly known in all Member States, and to assisting the National Commissions and Member States with specialist advice and information, in implementing that programme:

The General Conference Resolves:

(1) To establish as soon as possible, after Consultation with the United Nations and the Specialized Agencies regional offices or centres of
Unesco, in order to further the aims of the Organization and to co-ordinate the activities of National Commissions in the major geographical regions of the world.

(2) The representatives of Unesco who conduct the consultation should place before the United Nations and Specialized Agencies the generous offer of the Cuban delegation made at the Second Session of the General Conference of Unesco, as well as the expression of views of delegations to the Conference on the value of opening a regional office in Cuba.

(3) That the Executive Board should consider the matter and report to the Third Session of the General Conference, which shall determine the geographical regions of the world in which the establishment of such offices or centres will best contribute to the aims of the Organization.

(4) That, pending the establishment of such regional offices or centres:

(a) the Executive Board is instructed to consider immediately the possibility of establishing at least one such office or centre during 1968, bearing in mind the needs of different regions as well as facilities likely to be available, in those regions, and especially those available at Havana through the offer of the Cuban Government mentioned in paragraph 2.

(b) the Director-General is instructed to arrange during 1948 for extended visits of key Unesco officials to several geographical regions of the world with a view to assisting in the establishment or development of National Commissions.

2. Technical advice to Governments of Member States.

The General Conference:

Considering that the United Nations Educational, Scientific and Cultural Organization has been created for the purpose of advancing, through the educational, scientific and cultural relations of the peoples of the world, the objectives of international peace and of the common welfare of mankind:

Considering that among the purposes of the Organization, the Constitution states that it will cooperate in the work of advancing the mutual knowledge and understanding of peoples, will give fresh impulse to popular education and to the spread of culture and will maintain, increase and diffuse knowledge on educational, scientific and cultural matters:

Taking note of the request from the United Nations for collaboration in the furnishing of expert advice to the governments of Member States:

(n) Instructs the Director-General to take the necessary steps in order that the Secretariat, may perform the following services in relation to expert advice to Member Governments:

(1) Assistance to Member Governments in obtaining information on expert personnel, research facilities and other resources that Unesco can make available to Member Governments on request and especially to the least developed countries for aiding them in their development;

(2) Elaboration of plans and programmes for the most efficient utilization of such personnel, facilities and resources;

(3) Assistance to Member Governments who seek expert advice in securing on terms mutually agreed upon, such advice, particularly in the form of teams of experts who would study specific problems and recommend appropriate practical solutions for the consideration of Member Governments concerned;

(4) Assistance to the United Nations and Specialized Agencies in expert advice along the lines stated in the foregoing paragraphs, when requested.

(6) Instructs the Director-General, in implementing the above instructions, to work at every stage in close co-operation with the United Nations and other Specialized Agencies.

3. Reports by Member States.

The General Conference:

Considering that, in accordance with Article VIII of the Constitution, each Member State shall report periodically to the Organization, in a manner to be determined by the General Conference, on its laws and regulations on subjects relating to educational, scientific and cultural life, and on any action taken upon the recommendations and conventions referred to in Article IV, paragraph 4:

Considering that such reports should have regard to Unesco’s general plan for the collection of information and documentation on educational, scientific and cultural life and institutions:

(a) Instructs the Director-General to prepare, for submission to the Executive Board at its first session in 1948, detailed proposals concerning the reports to be submitted by Member States for 1948;

(b) Authorizes the Executive Board to determine the scope and content of the reports which Member States will be invited to submit for 1968.
(c) Requests that proposals to this effect should be transmitted to Member States as early as possible in 1948.

6. GENERAL POLICY CONCERNING, RECOMMENDATIONS TO MEMBER STATES AND INTERNATIONAL CONVENTIONS.

The General Conference:

Considering the provisions of Article IV, Section 4, of the Constitution on recommendations to Member States and International conventions:

Considering the desirability of defining the procedure to be followed for preparing such recommendations and international conventions for submitting them for approval to the General Conference, and for ensuring their implementation by Member States:

Requests the Director-General to draw up draft regulations on the procedure of Unesco concerning recommendations or international conventions adopted by the General Conference for submission to Member States, and to present such draft regulations to the General Conference for approval at its Third Session.

5. GENERAL POLICY CONCERNING CO-OPERATION WITH NON-MEMBER STATES.

Considering that the purposes of Unesco can best be attained if its membership is extended to include all peace-loving States; and

Realizing that until universality of membership is attained principles have to be established to govern the relations of Unesco with Non-Member States:

The General Conference decides:

(1) That States which belong to the United Nations but not to Unesco and States which remained neutral during the war and which have not joined the United Nations should within the terms of the Constitution be afforded the same treatment and the same privileges.

(2) That no State which while eligible to membership in Unesco has not applied for such membership should be offered opportunities to participate in the execution of Unesco’s programme to the extent that such participation would give it benefits and privileges enjoyed by Member States.

(3) That participation of Non-Member States should be invited only to the extent that it appears desirable to further the purposes and programme of Unesco, and that in carrying out this principle:

(a) In accordance with Article III of the Rules of Procedure of the General Conference, Member States of the United Nations who do not belong to Unesco will be invited to send observers to the sessions of the General Conference. In addition, the Executive Board will every year decide upon the list of States not members of the United Nations nor of Unesco also to be invited to send observers to the next session of the General Conference.

(b) Non-Member States may be invited to send representatives to technical conferences in cases where participation of a Non-Member State is essential to the achievement of the purposes for which the conference has been called.

(c) Nationals of Non-Member States may be invited to take part in an individual capacity in Unesco’s advisory or expert committees.

(d) When appropriate, Non-Members should be invited to provide technical information on subjects covered by Unesco’s surveys.

(1) So far as appropriate, Non-Members should receive for information, documents distributed to Member States.

(1) Nationals of Non-Member States should be given, in cases of special merit or expert knowledge only, opportunities to be considered for appointment to Unesco’s staff. The appointment of nationals of Non-Member States should be subject to the approval of the Executive Board.

6. RELATIONS WITH GERMANY

The General Conference Resolves:

That the Director-General be instructed to enter into negotiations with the appropriate allied authorities in Germany in order to ascertain the ways in which the objectives of Unesco may be promoted in and in relation to Germany, and be empowered to incur reasonable expenditure within the approved Budget for 1948 in respect of such surveys and possible experiments as may be approved by the Executive Board, always provided that these surveys and experiments are undertaken in agreement with the appropriate allied authority in Germany.

7. RELATIONS WITH JAPAN.

The General Conference Resolves:

That the Director-General be asked to consult with the appropriate allied authorities in order to collect information regarding Japanese
education, its trends and tendencies, and to ascertain the ways in which the objectives of Unesco may be promoted in and in relation to Japan, and be impowered to incur reasonable expenditure within the approved Budget for 1948 in respect of such activities as may be approved by the Executive Board, always provided that the activities are undertaken in agreement with appropriate allied authorities.

8. TRUST AND NON-SELF-GOVERNING TERRITORIES.

The General Conference:

Taking note of the Director-General’s report on arrangements made to collaborate with the United Nations and its Specialized Agencies in the field of Trust and Non-Self-Governing Territories:

(i) Approves the arrangements made for implementing the provisions of Unesco’s Agreement with the United Nations concerning co-operation in matters relating to Trust and Non-Self-Governing Territories; and

(ii) Recommends that, in 1948, due attention should be paid to promoting, through the appropriate channels, the objectives and programme of Unesco in Trust and non-self-governing territories.

9. NATIONAL COMMISSIONS AND CO-OPERATING BODIES.

The General Conference:

1. Requests Member States which have not yet, established National Commissions or Co-operating Bodies to take action at the earliest possible date in implementing Article 7 of the Constitution.

2. Instructs the Director-General to grant Member States all assistance, other than financial assistance, which they may require in order to establish National Commissions or Co-operating Bodies.

3. Instructs the Director-General to arrange for a meeting of representatives of National Commissions and Co-operating Bodies during or at the close of future General Conferences.

4. Instructs the Director-General to present to National Co-operative Organizations precise suggestions on the help which they might give to implement the programme adopted by the General Conference.

5. Authorizes the Director-General under the provision of Article VII, paragraph 3 of the Constitution, to delegate at the request of a Member State, a member of the Secretariat to serve temporarily with the national co-operative organization at the expense of that State in order to assist in the development of its work.

6. Resolves that a periodical Newsletter be prepared by the Secretariat including all available information on national co-operative machinery in Member States for distribution to all Member States, National Commissions and other interested circles.

7. Resolves that every effort be made for senior officials of the organization, in connexion with other travel, to visit at their request Member States where national co-operative machinery has not yet been established or where it is in an early stage of development.

8. Resolves that on request from Member States all relevant Unesco documentation should be sent directly by the Secretariat to the National Commissions and Co-operative Bodies of Member States in addition to the documentation normally distributed to the appropriate Government Agencies.

9. Resolves that the proceedings of the Working Party on National Commissions and Co-operating Bodies be published in a concise form for distribution to Member States.

10. Resolves that at an appropriate time in the future the Director-General should encourage regional Conferences of representatives of National Co-operative Organizations to study the problems arising in each region with reference to the world-wide programme of Unesco, and should so arrange the dates of these Conferences that no overlapping shall occur between these and other conferences in the field of education, science and culture. It is understood that Unesco will not meet the expenses of such Conferences.

11. Recommends that, upon request from the United Nations General Assembly, National Commissions or Co-operating Bodies be published in a concise form for distribution to Member States.
10. RELATIONS WITH THE UNITED NATIONS.

The General Conference:

(1) Calls upon Members to take measures to ensure on the national level a co-ordinated policy of their delegations to Unesco, the United Nations and the different Specialized Agencies, in order that full co-operation may be achieved between the Organization and the Specialized Agencies, and in particular, to instruct their representatives in the Economic and Social Council, and other organs of the United Nations, as well as in the governing bodies of the other Specialized Agencies, to use every effort to ensure the common study of reports, programmes of operation, and budgets or budgetary estimates referred to in paragraph 3 of this resolution;

(2) Requests the Director-General to give constant attention to the factor of the relative priority of programme projects in consultation with the United Nations and the Specialized Agencies, and to consider as a matter of urgency the further steps which should be taken to develop effective co-ordination of the programmes of Unesco, the United Nations and its organs and the Specialized Agencies;

(3) Instructs the Director-General to present each year to the session of the Economic and Social Council preceding the opening of the regular session of the General Assembly, a report on the past activities of the Organization, as well as a preliminary programme of operation? for the subsequent fiscal year, in order to enable Unesco in consultation with the Economic and Social Council and other Specialized Agencies to promote the most efficient and practical use of the resources of the United Nations and the Specialized Agencies, by recommendations concerning the definition of responsibility for a specific project and concerning priorities for action;

(4) Instructs the Director-General to transmit the budget or budgetary estimates of Unesco for 1949 and for each year thereafter to the Secretary-General of the United Nations at the earliest possible date, previous to the next session of the General Assembly of the United Nations, in order that the Secretary-General may incorporate these budgets or budgetary estimates as information annexes in his annual budget estimates for transmittal to the General Assembly, together with such summaries as he may deem appropriate and useful;

(5) Instructs the Director-General to consult with the United Nations and the Specialized Agencies through the Co-ordination Committee and in consultation with the Advisory Committee, in order to prepare recommendations for the Third Session of the General Conference concerning:

(a) measures for achieving greater uniformity in presentation of the budgets of the United Nations and of the Specialized Agencies with a view to providing a basis for comparison of the several budgets;

(b) the fiscal year and schedule of meetings of the Specialized Agencies in their relation to the procedures envisaged in paragraph 3 above;

(c) the feasibility of improved budgetary co-ordination between the United Nations and the Specialized Agencies;

(6) Instructs the Director-General, in consultation with the United Nations and the Specialized Agencies through the Co-ordination Committee, and where appropriate, the Advisory Committee, to promote the development of similar budgetary, administrative and financial practices in the United Nations and the Specialized Agencies.

11. PRIVILEGES AND IMMUNITIES OF THE SPECIALIZED AGENCIES.

The General Conference Resolves:

That the Director-General be instructed to submit the text of the proposed convention approved by the United Nations for consideration of all Member States, with the request that they take steps to implement its provisions pending formal acceptance of the text by the Third Session of the General Conference.

12. RELATIONS WITH THE SPECIALIZED AGENCIES.

The General Conference resolves:

That the Director-General is instructed to enter into negotiations with the International Refugee Organization looking toward the inclusion of educational services for Displaced Persons in Unesco’s appeal for aid to the devastated countries.

The General Conference:

Expresses the view that formal agreements of relationships with Specialized Agencies should
be confined to those Specialized Agencies whose interests and activities are related to its purposes, as provided by Section I, Article XI of the Unesco Constitution.


The General Conference:

Taking note of the report of the Director-General on the development of relations with the International Bureau of Education, under the existing provisional agreement;

Considering the resolution of the Executive Board recommending to the General Conference that the present agreement should be extended for a further period of twelve months;

Requests the Director-General to propose to the Governing Body of the International Bureau of Education that the present agreement be extended for a further period of twelve months.


The General Conference:

Considering the report submitted by the Director-General on the implementation of the Agreement concluded between Unesco and the International Institute of Intellectual Co-operation;

Considering that, although Unesco has no legal responsibilities as concerns the financial liquidation of the Institute, it is in its interest that this liquidation be ensured at the earliest possible date;

Approves the report submitted by the Director-General on the implementation of the Agreement between Unesco and the International Institute of Intellectual Co-operation;

Expresses its gratitude to the United Nations for authorizing Unesco to utilize the assets of the Institute;

Approves the steps taken for placing the problem of the Institute's financial liquidation before the United Nations, with the aim of working out the early completion of such liquidation on a sound financial basis.


The General Conference:

Considering the report of the Director-General on the development of relations with the International Council of Scientific Unions; instructs the Director-General to review the existing agreement with the International Council of Scientific Unions before 31 December 1947, as provided for by Article IX of the agreement, with a view to harmonizing its provisions, particularly as concerns grants-in-aid, with the general policy approved in this respect by the General Conference at its Second Session; and to continue co-operation with the International Council of Scientific Unions during 1948 on the basis of the existing agreement, reviewed as suggested above.


The General Conference:

Considering the report submitted by the Director-General on the development of relations with the International Studies Conference under the existing agreement, instructs the Director-General to review the agreement at the end of the first year, as provided for by Article XI of the agreement, with a view to harmonizing its provisions, particularly as concerns grants-in-aid, with the general policy approved in this respect by the General Conference at its Second Session; and to continue co-operation with the International Studies Conference during 1948 on the basis of the existing agreement, reviewed as suggested above.

17. Relations with Non-Governmental International Organizations.

The General Conference:

Having considered the Reports of the Committee on the Relationships with International Non-Governmental Organizations, and having considered the Report of the Director-General on grants-in-aid, and the recommendations of the Executive Board on both these subjects:

Resolves:

To approve the Directive concerning relationships with International Non-Governmental and Semi-Governmental Organizations, and the Directive concerning Payments to International Non-
Governmental and Semi-Governmental Organizations set forth in the attached documents, and instructs the Executive Board to formulate at the earliest possible moment the criteria governing payments referred to in the second of these documents, clause 7.

**APPENDIX I.**

DIRECTIVE CONCERNING RELATIONSHIPS WITH INTERNATIONAL NON-GOVERNMENTAL AND SEMI-GOVERNMENTAL ORGANIZATIONS.

In implementation of the provision of Article XI of the Constitution, the following Directive sets the principles and procedures under which Unesco can make arrangements for consultation and co-operation with non-governmental and semi-governmental international organizations concerned with matters within its competence.

I. **PLAN OF RELATIONSHIPS.**

Relationships with non-governmental and semi-governmental organizations shall include three types of co-operative arrangements:

1. Consultative arrangements, providing for certain basic privileges accorded to all non-governmental and semi-governmental organizations associated with Unesco;

2. Advisory committees, grouping several of such organizations having common interests;

3. Formal agreements, which, while including all privileges attaching to (1) and (2) above, will be necessary where grants-in-aid and grants of office space and secretarial facilities are concerned.

II. **PRINCIPLES GOVERNING RELATIONSHIPS.**

(a) Consultative arrangements shall not be such as to accord to non-governmental international organizations the same right of participation accorded to representatives of Member States or to representatives of the United Nations or Specialized Agencies.

(b) The arrangements made shall not be such as to overburden the General Conference and the Executive Board by transforming them into a general forum for discussion, nor overburden the Secretariat by excessive demands on its facilities.

(c) Arrangements for consultation and co-operation will be made on the one hand for the purpose of enabling Unesco to secure expert information, advice and co-operation from non-governmental and semi-governmental international organizations, and on the other hand, to enable organizations which represent important sections of public opinion to express the views of their members. In all arrangements, the mutual benefit of Unesco and the organization shall be kept in mind with the purpose of securing for Unesco the maximum co-operation from non-governmental and semi-governmental international organizations in the execution of its programme.

(d) In developing its relations with non-governmental and semi-governmental international organizations, Unesco will take into account the following Resolution passed by the Economic and Social Council of the United Nations concerning Spain:

It is resolved (1) that non-governmental and semi-governmental international organizations should be excluded from relationship under Article 71 if they have legally constituted branches in Spain whose policies are determined and controlled by the Franco Government. (2) that non-governmental and semi-governmental international organizations should be eligible for consultative relationships (a) if they have only individual members in Spain who are organized into a legally constituted branch, (b) if the branches in Spain, though properly constituted, have a purely humanitarian character and their policies are not determined and controlled by the Franco government, (c) if such branches are not active at the present time.

The same line of policy shall be followed by Unesco, it being understood that the interpretation of the word "humanitarian" in Section 2(b) of the Resolution may, when deemed advisable by Unesco, be considered to include educational, scientific and cultural organizations of a non-political character, it being understood that each such organization will be considered separately.
III. Organizations eligible to enter into Relationship.

In order to be eligible for consultative arrangements, an organization shall:

(a) Be truly international in its structure and scope of activity, and be of recognized standing;
(b) Be concerned substantially with matters falling within the competence of Unesco;
(c) Have aims and purposes in conformity with the general principles embodied in the Constitution of Unesco;
(d) Have a permanent directing body and authorized representatives.

IV. Procedure for selecting the organizations with which Unesco will enter into Relationship.

The Committee on Relationships with Non-Governmental and Semi-Governmental International Organizations set up by the Executive Board shall from time to time make proposals to the Executive Board as to the organizations which Unesco will approve for all types of relationship. Previous to a decision of the Executive Board in the matter, such proposals shall be communicated to the Governments of Member States in time to allow for comments.

V. Types of Relationship.

(A) Consultative Arrangements.

Organizations approved for consultative arrangements:

(a) will be entitled, subject, to the required amendment to Article IV E of the Constitution, to send observers to General Conferences;
(b) may be invited by the Director-General to participate in expert meetings or technical conferences on subjects which fall within their fields of interest;
(c) may be invited by the Director-General to take part in Advisory Committees set up by Unesco to deal with subjects which fall within their fields of interest;
(d) will be provided regularly with non-confidential documentation on Unesco’s programme, and conversely will be invited to provide Unesco with full information on their own activities;
(e) may submit written statements and suggestions on programme matters to Unesco through the Director-General who will give them due consideration, determining the nature and scope of their circulation, and where appropriate informing the Executive Board as well as the governments of Member States as to their contents.

(B) Advisory Committees.

In accordance with the provision contained in Article XI, paragraph 4, of the Constitution, which lays down that Unesco’s co-operation with non-governmental international organizations “may also include appropriate participation by representatives of such organizations on advisory committees set up by the General Conference”; Unesco shall set up such committees, composed of representatives of organizations with similar constituencies (e.g. students), or organizations working in a particular subject field (e.g. education), their terms of reference precisely laid down.

Any such advisory committees which have within their scope matters pertaining to the work of other Specialized Agencies should be created only after consultation with the Specialized Agencies concerned. Any such committee planning to extend its activities to matters within the scope of other Specialized Agencies should similarly consult with the Specialized Agencies concerned.

In addition to the advisory committees set up by the General Conference, advisory committees shall be set up, if the need arises, by the Executive Board acting on the recommendation of its Committee on Relationships with Non-Governmental and Semi-Governmental International Organizations. In such cases, the governments of Member States will be duly informed of the actions taken.

The Director-General may, furthermore, at any time bring together in an advisory capacity on an ad hoc basis, representatives of the international non-governmental and semi-governmental organizations approved for consultative status.

(C) Formal Agreements.

The Director-General with the approval of the Executive Board may conclude Formal Agreements with a very restricted number of well-established and representative organizations, whose close co-operation is essential to Unesco, and which have a substantive and immediate contribution to make to the work of Unesco as set forth in its programme.

Such formal agreements will be necessary where, within the framework of the budget
approved by the General Conference, and of the general policy adopted in this respect, organizations are to be eligible for grants-in-aid, for well-defined purposes in furtherance of Unesco’s programme. Similarly, such agreements will be required where organizations are to be eligible for the grant of office space and secretarial facilities.

Formal agreements, whether or not involving grants-in-aid, shall be circulated in draft form to the Governments of Member States for comments, prior to their submission to the Executive Board.

VI. REVIEW OF RELATIONSHIPS.

The General Conference shall, from year to year, review the organizations with which Unesco during the preceding year entered into consultative arrangements or formal agreements, or which it constituted into advisory committees. It shall authorize the termination of any arrangements or agreements or advisory committees which have proved unsatisfactory or which are no longer considered necessary or appropriate in the light of changing programmes or other circumstances.

APPENDIX II.

DIRECTIVE CONCERNING PAYMENTS TO INTERNATIONAL NON-GOVERNMENTAL AND SEMI-GOVERNMENTAL ORGANIZATIONS.

(1) Unesco recognizes that the policy of making payments to international non-governmental and semi-governmental organizations in the field of its interests can make a fundamental material contribution to the achievement of its objectives.

(2) Such payments may take the following forms:

(a) those made on a contractual basis to organizations, which, save in exceptional circumstances, shall have been accorded consultative status, for the execution of surveys, investigations, reports, etc.;

(b) those made under a formal agreement by way of a subsidy or grant-in-aid to organizations enjoying consultative status, for the furtherance of the execution of Unesco’s programme as approved by the General Conference.

(3) The General Conference shall, from year to year, consider the approval of a total sum to be paid from its Budget in the form of grants-in-aid to international non-governmental and semi-governmental organizations: this figure to be contained in an annex to the Budget. The Director-General will report at the end of each year as to the arrangements and payments made on a contractual basis.

(4) Save in exceptional circumstances, grants-in-aid shall only be made to supplement the income of the organization from other sources.

(5) Grants-in-aid shall only be made for a limited period and no permanent commitments shall derive from them for Unesco.

(6) The conditions under which grants-in-aid are to be utilized shall be formally defined between Unesco and the organization, full reports being given to Unesco as to the way in which the funds granted have been spent.

(7) In conformity with the Constitution and with the policies and budget adopted by the General Conference, the Executive Board shall, taking into account the provisional principles already adopted by the Executive Board in document 2C/6, develop criteria for determining whether specific contracts and grants-in-aid may be allowed, and on the basis of these criteria, decide upon each individual case.

(8) The Director-General shall present to each General Conference details of all grants-in-aid made during the preceding year, and the Conference shall review all such grants.

18. SPANISH CHILDREN AND STUDENTS IN EXILE.

The General Conference Resolves:

That the needs of Spanish children and students in exile be included in the reconstruction activities of the Unesco Secretariat, and that the matter be referred to the Executive Board for study and action.
X. MISCELLANEOUS RESOLUTIONS

1. - TOTAL AMOUNT OF THE BUDGET FOR THE YEAR 1948

The Conference resolves that the Budget for the year 1948 shall not exceed $8,000,000 provided that the total amount of the payments required from Member States for 1948 including contributions for the Revolving Fund shall not exceed $9,000,000 and that the Programme and Budget Commission, after considering the programme which it decides to recommend, and any relevant recommendations of the Administrative and External Relations Commission, shall recommend a detailed budget within this limit.

Ninth plenary meeting,
13 November 1967.

2. - RECOMMENDATIONS TO THE EXECUTIVE BOARD CONCERNING THE ORGANIZATION OF THE WORK OF THE THIRD SESSION OF THE GENERAL CONFERENCE

Whereas by Article IV. 2 of the Constitution of Unesco it falls to the Executive Board to draw up programmes on which the General Conference shall take decisions,

The General Conference in its Second 'Regular Session, mindful of the need to ensure the efficient and economical dispatch of its business and having reviewed the experience gained in the First and Second Regular Sessions,

Requests the Executive Board to ensure in respect of the Third Regular Session and the work preparatory thereto:

1. That Member States are invited to submit proposals in time for consideration by the Executive Board and for possible incorporation in the proposed Programme of the activities of Unesco in the following year;
2. That the proposed Programme, as settled by the Executive Board is circulated to Member States if possible in sufficient time before the Opening of the Session to enable the States, after consulting National Commissions and Co-operating Bodies, to submit in advance of the Opening of the Session any amendments or new proposals they regard as desirable;
3. That in the proposed Programme circulated to Member States there is shown the estimated expenditure which each item, approved by the General Conference, would entail; and
4. That the draft time-table for the meetings of such Commissions, Sub-Commissions or other Committees as it may be considered necessary to appoint for the proper study of the proposed Programme and Budget Estimates provides for the smallest possible number of simultaneous sessions;
5. The Executive Board is asked to ensure so far as possible that a simultaneous translation system is provided for meetings of Commissions and Sub-Commissions;
6. That, with a view to expediting the work of the General Conference and also affording possible relief to countries which cannot send large delegations, the Executive Board should consider the possibility of convening meetings of Working Parties and similar bodies, where necessary, immediately before the General Conference.

Thirteenth plenary meeting,
29 November 1947.

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3. SOLEMN APPEAL AGAINST THE IDEA THAT WAR IS INEVITABLE

A

The representatives of Education, Science and Culture, meeting together at Mexico City at the Unesco General Conference:

Aware of the responsibilities imposed upon them by the Constitution of the Organization to further universal respect for justice, for the rule of law, for human rights, and the fundamental freedoms of the peoples of the world, without distinction of race, sex, language or religion;

Concerned at the dangers to peace resulting from currents of thought conducive to the idea that another war is inevitable;

Troubled by the indifference, resignation and even calm acceptance which such currents of thought, meet in certain sections of public opinion;

Address a solemn appeal to all who are concerned for the dignity of Man and the future of civilization, particularly educationalists, scientists, artists, writers and journalists throughout the world;

Advise them to denounce the pernicious idea that war is inevitable;

To act as the mouthpiece of the conscience of the nations, refusing collective suicide;

To combat, by every means in their power, surrender to fear and every form of thought or action which may threaten a just and lasting peace.

B

Whereas the General Conference of Unesco has adopted unanimously the resolution initiated by the French delegation appealing to educationalists, scholars, artists, writers and journalists throughout the world to combat, by every means in their power: surrender to fear and to every form of thought or action which may threaten a just and lasting peace, and

Whereas the General Assembly of the United Nations adopted unanimously the resolution of 3 November 1947, requesting the Government of each Member to take appropriate steps within its constitutional limits to promote by all means of publicity and propaganda available to them friendly relations among nations based upon the purposes and principles of the Charter of the United Nations, and to encourage the dissemination of all information designed to give expression to the undoubted desire of all peoples for peace.

The General Conference sees no need to consider further resolutions on this subject.

Thirteenth plenary meeting.
29 November 1947.

4. - AMENDMENT TO THE CONSTITUTION OF UNESCO
(Article IV, para. 10)

The General Conference

Considering that, in accordance with provisions of the Constitution, the Government of the United States of America has proposed that Article IV, paragraph 10 of the Constitution be amended;

Considering that, in accordance with Article XIII, paragraph 1, the text of the proposed amendment was communicated by the Director-General to the Governments of Member States on 29 April 1947;

Decides that

Article IV, paragraph 10 of the Constitution be amended as follows:

The General Conference shall adopt its own rules of procedure. It shall at each session elect a President and other officers.

Fourteenth plenary meeting.
1 December 1947.
5. **RULES OF PROCEDURE OF THE GENERAL CONFERENCE**

*The General Conference*

Having considered the Report of the Committee on Procedure, and taking into account the fact that the amendment of Article IV, paragraph 10 permits the General Conference to adopt standing Rules of Procedure.

**Resolves**

To receive the Report of the Committee on Procedure together with the annexed documents, and to refer these documents to the Executive Board with the request:

(a) that the Executive Board, in consultation with the Member States and with the assistance of an editorial committee composed of experts on organizational procedures, prepare a definitive draft of Rules of Procedure for the General Conference of Unesco, and

(b) that this draft be submitted to the General Conference at the beginning of the next Session, for adoption as the standing Rules of Procedure of the General Conference.

*Seventeenth plenary meeting,*

*3 December 1947.*

6. **OFFICIAL LANGUAGES OF THE ORGANIZATION**

*The Second Session of the General Conference of Unesco*

**Resolves** that Hindustani be recognized as an official language of Unesco.

And that Rule 32 (a) of the Rules of Procedure of the General Conference be amended to read as follows: *Chinese, English, French, Hindustani, Russian and Spanish are the official languages of the General Conference. Any other official language may also be recognized as an official language of the Organization on the request of the Member State or Member States concerned.*

*Seventeenth plenary meeting,*

*3 December 1947.*

7. **WORKING LANGUAGES OF THE ORGANIZATION**

*Whereas* the General Conference of Unesco has considered the proposal of the delegations of Latin-American Countries that Spanish should be made a working language.

*Whereas* the Conference, appreciating the force of the arguments made on behalf of any language used by a considerable proportion of the world’s people, also recognizes the administrative difficulty and financial burden involved in increasing the number of working languages in Unesco, and

*Whereas* the problem of working languages is one which concerns the United Nations and all Specialized Agencies.

**Resolves:**

1. To refer the proposal that Spanish be made a working language of the Unesco General Conference to the Executive Board, together with the draft revision of the Rules of Procedure and documents pertaining thereto, and

2. To suggest that the Executive Board consult the Co-ordination Committee of the United Nations and Specialized Agencies on the problem of working languages and formulate proposals to submit to the next session of the General Conference of Unesco.

*Eighteenth plenary meeting,*

*3 December 1947.*
8. — TEACHING ABOUT THE UNITED NATIONS

The General Conference,


Invites the attention of the United Nations to the following provisions of Unesco’s 1948 Programme:

The General Conference:

Recommends that, upon request from the United Nations General Assembly, National Commissions or Co-operating Bodies co-operate within the limits of their resources in encouraging the teaching of the Charter, structure and activities of the United Nations, and that efficient channels of communication be established for this purpose between Unesco, the National Commissions or Co-operating Bodies and the appropriate departments of the United Nations (document 2 C/130, Annex VII).

Decides:

to arrange for the conduct, in 1948, of at least three Seminars in Education. Recommended topics are: In collaboration with the United Nations, Education about the United Nations and the Specialized Agencies (Resolution 30.7.1).

to continue the Enquiry on Education for International Understanding during 1948 to teaching regarding the United Nations and its Specialized Agencies, and to carry on this work in close collaboration with the United Nations and other Specialized Agencies (Resolution 3.8.11).

to encourage and assist the study by social scientists in all Member States of the problems which arise within their respective fields from recent developments in international collaboration. To this end...to obtain from the United Nations and other Specialized Agencies information regarding their structure and problems that will be of use to social scientists; and to make this information available to Member States (Resolution 5.4.1).

Instructs the Executive Board to consider measures which might be recommended to Member States to encourage the establishment of Teaching Programmes about the United Nations in their schools and institutions of higher learning, with particular emphasis on such instruction in elementary and secondary schools:

Offers Unesco’s fullest co-operation to the United Nations both in the above stated aspects of Unesco’s programme for 1948, and in Unesco’s willingness to assist all Member States of the United Nations in the development and implementation of a teaching programme about the United Nations.

ANNEX 1.

RESOLUTIONS OF THE UNITED NATIONS GENERAL ASSEMBLY CONCERNING TEACHING ABOUT THE UNITED NATIONS.

The General Assembly:

Considering that knowledge and understanding of the aims and activities of the United Nations are essential in promoting and assuring general interest and popular support of its work:

Recommends to all Member Governments that they take measures at the earliest possible date to encourage the teaching of the United Nations Charter and the purposes and principles, the structure, background and activities of the United Nations in the schools and institutes of higher learning of their countries, with particular emphasis on such instruction in elementary and secondary schools:

Invites the United Nations Educational, Scientific and Cultural Organization to assist Members of the United Nations, at their request, in the implementation of this programme, with the co-operation as required of the Secretary-General of the United Nations, and to report thereon to the Economic and Social Council:

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Requests Member States to furnish the Secretary-General with information as to the measures which have been taken to implement this recommendation, such information to be presented in the form of a report to the Economic and Social Council by the Secretary-General in consultation with, and with the assistance of Unesco.

Nineteenth plenary meeting,
3 December 1947.

9. - PROVISION OF A SPECIAL SUPPLEMENTARY ALLOWANCE FOR THE DIRECTOR-GENERAL

The General Conference

Confirms the decision of the Executive Board to provide a special supplementary allowance for the Director-General of $ 1,800 per annum, from 1 April 1947, in proportion to the increase in representation allowance voted by the Board to the Deputy Director-General and the Assistant Director-General at the time of the readjustment of staff salaries.

Sixteenth plenary meeting,
2 December 1947.

10. - TRIBUTE TO JUSTO SIERRA

Whereas

The General Conference has upheld, among other propositions, the stressing of the human and spiritual values which have contributed to the dissemination of culture and education and to the maintenance of peace between the peoples and now seeks to illustrate the objects of the Organization and render homage to those men throughout the world who have contributed to the accomplishment of the said propositions; and

Whereas

A true teacher is an effective ambassador of education, of liberty and of peace, and inasmuch as an educationalist exemplary in his life and in his teaching purifies all around him, and of a true teacher it may be said that like fire he kindles all he touches, so that we cannot harm him but should on the other hand render thanks to him for all he does to spread the light of knowledge, to illumine the intelligence and to spread the ideals of equity and justice; and

Whereas

Mexico’s historian, poet and educator, Don JUSTO SIERRA, a man of whom men of all classes must agree that he stands in the first rank, and is of outstanding reputation, a moving spirit in the moulding of the later generations whose apostle he is, duly deserves the title of “MAGISTER IN AMERICA”; and

Whereas

The said JUSTO SIERRA being, in the words of Dr. Manuel Gual Vidal, the “creator of righteousness between men”, is one of those to whom homage is due from such a body as Unesco, and such homage offered to JUSTO SIERRA on the Centenary of his birth (26 January 1948) is by extension a tribute to Mexico, host of the Second General Conference of Unesco; and

Whereas

Such homage may be used to strengthen and canalize the noble work done by this body;

Now therefore it is agreed

That Unesco shall pay tribute to the United States of Mexico in the person of the educationalist Don JUSTO SIERRA MENDEZ, deeming him by reason of his exemplary life and brilliant work, one of the MAGISTROS IN AMERICA.

Nineteenth plenary meeting,
3 December 1947.
11. - EXPRESSION OF GRATITUDE OF THE GENERAL CONFERENCE TO GOVERNMENT, PARLIAMENT, NATIONAL UNIVERSITY AND CULTURAL AND EDUCATIONAL ORGANIZATIONS OF MEXICO

At the conclusion of its Second Session, held at Mexico City from 6 November 1947,

The General Conference of the United Nations Educational, Scientific and Cultural Organization,

Deeply moved by the generous hospitality extended to the Organization by the Mexican authorities,

Appreciative of the interest shown by the whole Mexican people in Unesco, its aims and its ideals - an interest which demonstrates the fundamental bond between Unesco and the traditional aspirations of Mexico, under the enlightened guidance of its rulers,

Aware that the work achieved in Mexico City, in the most favourable intellectual atmosphere and material conditions, will mark a crucial stage in the programme of Unesco’s work for peace and international understanding through co-operation between the nations in education, science and culture,

Adopts the following resolutions:

I

The General Conference

Expresses
To H. E. Sr. Miguel Aleman, President of the United States of Mexico;
To the Ministers;
And in particular to H. E. Sr. Manuel Gual Vidal, Minister of Public Education, and his colleagues,
and to H. E. Dr. Martinez Baez,
To H. E. Sr. Fernando Aleman, Head of the Central Department, and to all the Mexican authorities,
Its deep gratitude:
For the cordiality of their invitation to hold the Second Session at Mexico City,
For the superlative facilities which they have placed at Unesco’s disposal allowing the meeting of the Conference to be held in the building of the Escuela Nacional de Maestros, so boldly conceived and symbolizing the pioneer effort of Mexico for popular education,
And for the generous assistance they have afforded to Unesco in every way to organize the Conference and to ensure its full success.

IX

The General Conference

Thanks H. E. the President of the Senate and H. E. the President of the Chamber of Deputies for their gracious invitation to attend an Extraordinary Session of the Mexican Congress, the memory of which will ever remain with those who had the privilege of being present.

III

The General Conference

Expresses its gratitude also to the National University of Mexico and all the cultural and educational organizations in the country for their enthusiastic interest in the work of the Conference and for their assistance in spreading knowledge of Unesco’s work throughout Mexico.

Nineteenth plenary meeting
3 December 1987.
12. -- EXPRESSION OF GRATITUDE TO THE MEXICAN PRESS

The General Conference

Most grateful for the whole-hearted co-operation afforded to Unesco by the Mexican press during the period of preparation for the Conference and during its Session.

Thanks the members of the Mexican press for the interest they have shown in Unesco, for the spontaneous enthusiasm with which they have answered the Organization's appeal and for the wide publicity which they have given to the results of the Conference. Through their assistance the whole of Mexican public opinion and, beyond the frontiers of that country, world public opinion, have been kept informed of the daily progress of the Conference and have been enabled to realize the contribution which it is Unesco's mission to make to the development of mutual confidence between the nations and to the preservation of peace.

Nineteenth plenary meeting,
3 December 1947.

13. --- COMMEMORATIVE TABLET TO BE PLACED
ON THE WALLS OF THE ESCUELA NACIONAL DE MAESTROS,
MEXICO CITY

Whereas

The Second Session of the General Conference of the United Nations Educational, Scientific and Cultural Organization coincided with the dedication of the Escuela Nacional in the city of Mexico; and

Whereas

Resolutions of gratitude and appreciation were adopted by the Conference in recognition of the warm and cordial Latin hospitality of the Government and people of Mexico;

The Second General Conference authorizes the Executive Board of Unesco to instruct the Director-General to provide for a commemorative tablet and to seek permission of the Government of Mexico to place it on the wall of the Escuela Nacional as the site of this Conference, and suggests that the Director-General may wish to inscribe on the tablet, together with such commemorative words in Spanish as may seem appropriate, the words of the great Mexican patriot Benito Juarez, that have been of such inspiration to men of good will in every part of the world; so that the wording on the tablet might include the following: "The Second Session of the General Conference of Unesco met here 6 November–3 December 1947, under the beneficent influence of Benito Juarez, whose words were: PEACE IS FOUNDED ON RESPECT FOR THE RIGHTS OF OTHERS.

Nineteenth plenary meeting,
3 December 1947.